

**CHESHIRE HISTORIC DISTRICT COMMISSION
MINUTES OF THE REGULAR MEETING HELD ON
MONDAY, MAY 2, 2016 AT 7:30 P.M.
CHESHIRE TOWN HALL - 84 SOUTH MAIN STREET
ROOM 210**

Commissioners Present:

Jeanné Chesanow, Christine Pittsley, James Vibert, Sr.

Commissioners Absent:

Chairman Elizabeth Pratt Fox, James Dattilo, John Torello, Elizabeth Ryducha

Staff Present:

Jerry Sitko, Economic Development Coordinator

Others Present:

Joe Saccoccio, Scoutmaster, Jake Miller, Diane Calabro, Cheshire Historical Society

I. CALL TO ORDER

Jeanné Chesanow called the meeting to order at 7:34 p.m.

II. ROLL CALL

The roll was taken for the meeting.

III. SEATING OF ALTERNATES

Jeanné Chesanow seated Alternate Commissioner, James Vibert for voting tonight with the Historic District Commission.

IV. DETERMINATION OF QUORUM

It was determined that a quorum was present.

V. PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

VI. APPROVAL OF MINUTES - Public Hearing and Regular Meeting – April 18, 2016

MOTION by James Vibert to approve the minutes of the April 18, 2016 Public Hearing and Regular Meeting with the following corrections:

1. Under Business – Certificate of Appropriateness #2016-003C, it should read. “**MOTION** by Joseph Dattilo to *approve* the Certificate of Appropriateness ...,” not *accept*.
2. Under Others Present, the name of *Joe Saccoccio, Scoutmaster* should be added.

SECONDED by Christine Pittsley.

VOTE: In Favor - Chesanow
Opposed - None

The motion passed 3-0.

VII. COMMUNICATIONS

There were no communications.

VIII. BUSINESS

- A) Certificate of Appropriateness #2016-004C
Jake Miller
43 Church Drive
Signage for Hitchcock-Phillips House

Jake Miller presented to the Cheshire Historic District the Certificate of Appropriateness Application to install a way finding sign in front of the Cheshire Historical Society. Jake

Miller stated the lighting has been taken out of the application due to zoning. Jake Miller stated the current sign will be removed and the new sign will be installed in a different location. Jake Miller stated the materials that will be used for the sign, the proposed size of the letting, as well as the laser composite process for creating a larger, more durable sign.

MOTION by James Vibert that the Historic District Commission send Certificate of Appropriateness #2016-004C to public hearing on May 16, 2016.

SECONDED by Christine Pittsley.

VOTE: In Favor - Chesanow
Opposed - None

The motion passed 3-0.

B) Committees

1. Education/Community Outreach

a. Plan of Conservation and Development

Jerry Sitko stated this matter sits with the Town Council.

b. Kensett Doll

There was no report on the Kensett Doll.

2. Regulations/Rules

a. Design Guidelines

There was no report on the Design Guidelines.

C) South Brooksvale Historic District Signs

Jerry Sitko stated he expects the South Brooksvale Historic District signs will be ready in August or September.

D) Chairman's Report

There was no Chairman's Report.

E) Other

None.

IX. ADJOURNMENT

MOTION by Christine Pittsley to adjourn at 7:58 p.m.

SECONDED by James Vibert.

VOTE: In Favor Chesanow
Opposed - None

The motion passed 3-0.

Respectfully submitted,

Karen M. Gill
Recording Secretary