

**PUBLIC BUILDING COMMISSION – Meeting Minutes**  
**Regular Meeting**  
**Wednesday, September 7, 2016 - 7:00 P.M.**  
**Norton Elementary School Cafeteria**  
**414 North Brooksvale Road, Cheshire. CT**

Members Present: Mr. Mark Nash (Chairman)  
Mr. Art Crooker  
Mr. Jim McKenney  
Mr. Steven Durkee  
Mr. Richard Clavet  
Mr. Matt Altieri  
Mr. Vincent Robitaille

Members Absent: Mr. Richard Levy  
Mr. Edward Hill

Additional Present: Mr. Dan Marseglia, Board of Education  
Mr. George Noewatne, Director of Public Works and Engineering

**I. PLEDGE OF ALLEGIANCE**

The assembled group recited the Pledge of Allegiance.

**II. ROLL CALL**

Chairman Nash called the meeting to order at 7:00 p.m. Roll was called and a quorum determined.

**III. PUBLIC ADDRESS**

There was no one from the public who wished to address the Commission.

**IV. GENERAL CORRESPONDENCE**

There were no general correspondences addressed.

**V. APPROVAL OF MINUTES - August 3, 2016**

*Motion by Mr. Durkee to approve the minutes of the PBC regular meeting held on August 3, 2016. Seconded by Mr. McKenney and passed unanimously.*

**VI. MONTHLY FINANCIAL STATUS**

Commission members reviewed the monthly financial status report of open Town projects.

## **VII. CONSENT CALENDAR**

*Motion by Mr. McKenney to approve the Consent Calendar. Seconded by Mr. Robitaille and passed unanimously.*

## **VIII. TOWN ATTORNEY LEGAL ISSUES**

There were no Town Attorney Legal Issues.

## **IX. OLD BUSINESS**

### **1. PROJECTS**

#### **A. Districtwide Lavatory Improvements**

Mr. Crooker stated there are a few remaining punch list items which are being addressed. The Certificate of Occupancy was issued on August 26, 2016. Mr. Crooker stated an itemized bill for overtime is anticipated for the asbestos abatement.

Mr. McKenney suggested that after each project the Public Building Commission state on the record its evaluation of the work done by the contractor/construction manager.

#### **B. Utility Tunnel Improvements**

Mr. Crooker stated the annual inspection has been completed. Mr. Marseglia stated he has received the report and will distribute it to the members of the Public Building Commission for review.

There was a brief discussion about how long the utility tunnels should be inspected.

#### **C. CHS Interior Code Compliance**

Mr. Clavet reported this project is on hold pending the results of the Facility Master Plan from the State.

#### **D. CHS Exterior Storage Building**

Mr. McKenney reported this project is on hold pending the Interior Code Compliance recommendations are determined.

#### **E. Emergency Shelter Generators**

Mr. Noewatne stated \$125,000 was approved for this project and expects it will go out to bid and be completed next summer. There was a brief discussion about logistics.

F. Pool Committee

Mr Crooker stated the feedback on the pool has been positively and people seem to be pleased with it. Mr. Noewatne stated that he spoke with Keith Goldberg and Arcadis intends to call Arizon's bond for the outstanding items.

G. Senior Center Basement

Mr. Robitaille stated there are a few punch list items to be completed and More money being held in retainage than there is outstanding work. Mr. Crooker stated there was an article in the paper about the improvements made at the Senior Center.

**X. NEW BUSINESS**

Mr. McKenney stated he was concerned to read in the paper what the PBC may be doing going forward with project management. There was a healthy discussion about options for the oversight of future projects. It was agreed by all that this discussion will continue.

Mr. Noewatne stated three items were passed in the capital budget:

1. \$125,000 for the Emergency Shelter Generators
2. \$125,000 for sidewalks and masonry
3. \$375,000 for lavatory improvements at Norton, Chapman and Doolittle.

Mr. Nash stated the bids for the concession stand are due by September 27, 2016 at 2:00.

**XI. ADJOURNMENT**

*Motion to adjourn by Mr. Clavet at 7:30 p.m. Seconded by Mr. Robitaille and passed unanimously.*

Attest,

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Karen Gill  
Recording Secretary