

**MINUTES OF THE CHESHIRE TOWN COUNCL BUDGET COMMITTEE MEETING
HELD ON TUESDAY, OCTOBER 11, 2016, AT 6:45 P.M. IN ROOM 207, TOWN
HALL, 84 SOUTH MAIN STREET, CHESHIRE CT 06410**

Present

Timothy Slocum, Chairman, Michael Ecke and Sylvia Nichols

Staff: Michael A. Milone, Town Manager; Finance Director James Jaskot

1. ROLL CALL

The clerk called the roll and a quorum was determined to be present.

2. PLEDGE OF ALLEGIANCE

The group Pledged Allegiance to the Flag.

3. Acceptance and appropriation of the following proceeds to the Human Services Gift Account for use by the Cheshire Senior Center Membership Association For senior programs: \$100 from the Busy Bees Craft Group; \$100 from the Crafty Ladies; and \$166.60 from coffee money proceeds.

4. Acceptance and appropriation of a \$46.55 refund from Gateway Tours, Inc. To the Human Services Gift Account for senior programs.

5. Acceptance and appropriation of a \$20 donation from Linda Wallinger to The Human Services Gift Account for senior programs.

6. Approval of the disbursement of an aggregate of \$4,085 from the Cheshire Senior Center Membership Association for coffee purchases, the Holiday Bazaar and Craft Fair start up, expenses and advertising, the Membership Association annual insurance premium, and movie license renewal.

7. Acceptance and appropriation of an anonymous \$50 donation to the Human Services Gift Account for general purposes.

8. Acceptance and appropriation of a \$1.00 donation from Hope Hryb to the Library Gift Account for the purchase of materials, furniture and computers.

9. Acceptance and appropriation of a \$50.00 donation from the "Ladies of The Printed Page" to the Library Gift Account for the purchase of materials, furniture and computers.

10. Acceptance and appropriation of a \$10.00 donation from Norton School 2016 second grade class in honor of Teri LaChance to the Library Gift Account for the purchase of materials, furniture and computers.

11. Appropriation of \$3,292 from the Julia Tompkins Fund for Library materials.

MOTION by Ms. Nichols; seconded by Mr. Ecke.

MOVED to approve agenda items #3 through #11 and forward to the full Town Council for approval.

VOTE The motion passed unanimously by those present.

12. Acceptance and appropriation of \$1,650 to the Parks Gift Account for a Memorial Bench in memory of Skylar Rose Ardito.

MOTION by Ms. Nichols; seconded by Mr. Ecke.

MOVED to approve agenda items #3 through #12 and forward to the full Town Council for approval.

VOTE The motion passed unanimously by those present.

13. Approval of multi-year credit card contract with World Pay.

MOTION by Ms. Nichols; seconded by Mr. Ecke.

MOVED to approve agenda item #13 and forward to the full Town Council for approval.

Discussion

The committee was informed by Mr. Jaskot that this is renewal of a three (3) year contract, which has gone very well, with average costs of 2.5% to the Town. The agreements with World Pay must be approved by October 14th. There are two agreements...one is for on site credit card payment and the second is payment by e-commerce on-line, which has a lower fee. It is expected to have credit card in the Town Clerk's office in the near future with the user paying the fee. Between the Community Pool, Parks and Rec programs and Fine Arts programs credit card payments, Mr. Jaskot said it is one-half of all payments received. The Town does not get revenue from these fees but does receive immediate payment. About 75% of the retail type program fees are paid through credit card charges, and over \$400,000 total payments have been received.

Mr. Milone advised that it is hoped to have credit card payments for the Building Department in the near future, and this would be treated as another retail service.

With the Town Clerk's office, Mr. Jaskot noted many of the fees are State fees, and the Building Department permit costs are Town fees and revenue. For FY 2016-2017 budget, the Building Department has \$440,000 revenue expected. With World Pay, Mr. Jaskot said the Town absorbs the fee, about \$12,000 annually. World Pay is on-site and on-line payments, under two different agreements.

VOTE The motion passed unanimously by those present.

14. Allocation of \$150,000 from the Public Works Department operating budget
For additional cost for pilings for the East Johnson Avenue Bridge Project.

MOTION by Ms. Nichols; seconded by Mr. Ecke.

MOVED to approve agenda item #14 and forward to the full Town Council for approval.

Discussion

The committee was informed by Mr. Milone that Town Engineer Gancarz discovered the specs developed by the engineering consultant were identified as deep enough, but were incorrect. Mr. Gancarz talked to the contractor and on-site engineer, and learned the pilings had to be deeper. The Town was never notified of the facts. With a contingency of \$120,000 it is expected to be sufficient to cover the additional costs.

Mr. Milone said the money can be allocated, used if needed. Of the \$150,000 we must pay out \$30,000. There will be a suggestion for the contractor to consider absorbing the Town's portion of the costs...a maximum of \$30,000. Funds from the Public Works budget will be used to allocate the funds; there will be some offset by the grant.

VOTE The motion passed unanimously by those present.

15. ADJOURNMENT

MOTION by Ms. Nichols; seconded by Mr. Ecke.

MOVED to adjourn the meeting at 6:59 p.m.

VOTE The motion passed unanimously by those present.

Attest:

Marilyn W. Milton, Clerk