

Block Party Requirements

Approval is required from the Cheshire Chief of Police and Cheshire Fire Chief. Absent unusual circumstances, at least 14 days notice is needed for the request. There is no fee required. All requests for a Block Party must be made in writing to the Commander of the Cheshire Police Traffic Division, 500 Highland Avenue, Cheshire, CT 06410. The Police Department will coordinate this process with the Cheshire Fire Chief's Office. This request can be faxed to (203) 271-5563 or submitted by email to mdurkee@cheshirect.org. Contact Lt. Durkee at 201-271-5539 with any questions.

1. The written request must include at a minimum:
 - The date and time of event and rain date,
 - Contact information of the organizer(s), including name, address and telephone number,
 - The house numbers affected within the road closure,
 - Any other information that you feel is important.
2. All residents within the block party area shall have prior notification (in writing) at least one week prior to the event and/or road closure.
3. On the morning of the block party and/or road closure, a contact name and cell phone number for an on-scene organizer will be called in to the Police Shift Commander at 271-5500. This is important for emergency and other notifications.
4. The road must be blocked with suitable reflective barricades and/or reflective cones of the type that can easily be moved to allow emergency vehicles access and a sign posted with words: BLOCK PARTY - ROAD CLOSED. The CPD Traffic Division must approve these barriers.
5. Any objects such as barbeque grills, heaters, lamps, large inflatable items such as jumping houses shall not be placed anywhere on the pavement and shall not obstruct driveways and/or fire hydrants.
6. The road must be opened and cleared of pedestrians, objects and/or barricades by dusk. The block party representative must call the Police Department Shift Commander at (203) 271-5500 when the roadway has been re-opened to vehicle traffic.