

MINUTES OF THE CHESHIRE TOWN COUNCIL MEETING HELD ON TUESDAY, APRIL 14, 2015 AT 7:30 P.M. IN COUNCIL CHAMBERS, 84 SOUTH MAIN STREET, CHESHIRE CT 06410.

Present

Tim Slocum, Chairman; David Schrumm, Vice Chairman; Patti Flynn-Harris, Liz Linehan, Robert J. Oris, Thomas Ruocco, James Sima, Peter Talbot.

Absent: Sylvia Nichols.

Staff: Town Manager Michael A. Milone, Finance Director James Jaskot.

Dept. of Education, Supt. Dr. Greg Florio; Vincent Masciana, Director of Management Services.

2. PLEDGE OF ALLEGIANCE

The group Pledged Allegiance to the Flag.

3. PUBLIC COMMUNICATIONS

A. Proclamation for Autism Speaks

April 2015 is Autism Month, and in recognition, Chairman Slocum presented a Proclamation to Andrew Cavanaugh, Co-Chair of the May 9th Autism Walk. Mr. Slocum read the Proclamation into the record.

B. Quarterly Recognition of Consent Calendar Items.

Chairman Slocum announced the total of \$31,442 in donations for the first quarter of 2015 and thanked the donors for their generosity. Donations were received from Yellow House, Adoria and Gerald Corcoran, Cheshire Lights of Hope, \$10,000, Town Employees, Cheshire Fire Department, I Could Have Read All Night Book Club, Cheshire Soccer Club, PB Property Management, Cheshire Lions Foundation, Bovanofest, along with aggregate and anonymous donations.

C. Public Comments.

4. CONSENT CALENDAR

MOTION by Mr. Schrumm; seconded by Mr. Ruocco.

BE IT RESOLVED, that the Town Council approves Resolution #041415-1.

RESOLUTION #041415-1
CONSENT CALENDAR FOR APRIL 14, 2015

BE IT RESOLVED, that the Town Council approves the Consent Calendar for April 14, 2015 as follows:

- A. Acceptance and appropriation of a \$4,245 Department of Mental Health and Addiction Services for the Local Prevention Council Grant for substance

Abuse activities.

- B. Acceptance and appropriation of an anonymous \$50 donation to the Human Services Gift Account for general purposes.
- C. Acceptance and appropriation of \$4,051.87 in Asset Forfeiture Funds.
- D. Acceptance and appropriation of a \$15 donation from Mary Salvatore to The Police Gift Account for general purposes.
- E. Acceptance and appropriation of \$500.77 in Arts Day donations to the CPFA Gift Account for scholarships.
- F. Acceptance and appropriation of a \$1,020 donation from the Cheshire Rotary Club to the Library Gift Account for purchase of Ipads.
- G. Acceptance and appropriation of \$1,158 for the Connecticut Library State Aid Grant for Library materials.
- H. Authorization to apply for a Connecticut Department of Transportation Capital Assistance Grant for \$96,000 for the purchase of two mini-buses.
- I. BE IT RESOLVED, that the Town Council authorizes application for the 2015 JAC Violence Crime Prevention Grant for Crisis Intervention Training Grant, and Further, accepts and appropriates this \$12,000 grant for Crisis Intervention Training and authorizes Town Manager Michael A. Milone to execute all contracts and agreements necessary for said grant.

VOTE The motion passed unanimously by those present.

5. ITEMS REMOVED FROM THE CONSENT CALENDAR

6. OLD BUSINESS

7. NEW BUSINESS

A. Adoption of the FY 2015-2016 General Fund Operating Budget.

MOTION by Mr. Schrumm; seconded by Mr. Ruocco.

BE IT RESOLVED, that the Town Council approves Resolution #041413-2.

A. BE IT RESOLVED, that the Cheshire Town Council appropriates the following amounts for the Town of Cheshire General Fund Operating Budget for fiscal year 2015-2016:

General Government	\$29,238,690
Debt Service	\$ 6,828,743
Contingency	\$ 125,000
Capital Non-Recurring Reserve	\$ 1,100,000

Discussion

Mr. Schrumm expressed thanks and appreciation to Town Manager Milone, Finance Director Jaskot, Deputy Finance Director DeFilio and their staffs for the hard work and effort in development of the budget. He pointed out that the final budget is a \$1.7 million reduction from the Town Manager's proposed budget. It is a 1.46% budget increase, +\$101 tax increase, for the average taxpayer, and over the last 5 years taxes have been kept below the rate of inflation. With regard to the State budget Mr. Schrumm noted it is chaos, and there may be a reduction in aid to municipalities, and changes in taxes such as the motor vehicle tax. Cheshire had a 1% growth in the Grand List, has benefited from reduction in debt service, but debt service will increase in two years with the pressure of the operating budget.

Chairman Slocum commended Mr. Milone, Mr. Jaskot, Ms. DeFilio and Town staff, Dr. Florio, Board of Education and BOE staff for their roles in developing the budget. He said everyone worked hard and the result is a budget that is in the best interests of the Town.

Ms. Linehan stated the Council members came to an agreement on a budget number which speaks well to how the Council works together. One area in the budget is education, and Ms. Linehan cited this as the most important to her, and #1 on her list. The Council developed a good budget which Ms. Linehan will support.

Ms. Flynn-Harris spoke about Town Manager Milone asking his department heads to come in with what they wanted in their budgets, and there is no problem with this submission. In each department budget, Mr. Milone took into consideration priorities, and what should be in each budget prior to his submission to the Council. Ms. Flynn-Harris thanked Town staff for their work on the budget. She commented on the Council reaching consensus and compromise on this budget, and it has her support.

Mr. Talbot thanked Mr. Milone, Mr. Jaskot, Ms. DeFilio, Dr. Florio, Ms. Talbot and Ms. Sepp, Town department heads and staff, BOE and staff for their hard work on the operating budget. He noted there was a slight increase in staff hours. Mr. Talbot would like the budget workshops/meetings televised so the public could have insight into the process. This is the first time in 4 years that the Council brings forward one budget for approval. He thanked Mr. Oris for holding firm to the middle ground, and Council members for compromising in a bipartisan way on the best budget for the citizens. This is a fair budget taking into account comments at the public hearings and budget meetings. He will support the budget.

Mr. Oris expressed pride in the Council coming together in a collaborative effort with the operating budget, which represents what is in the best interests of the community.

There was true fiscal prudence along with expected services to the community. The Council looked judiciously at positions, expanded work hours, but the Town could not afford them. Mr. Oris said the Council must look beyond the current year at enhancement of numbers for a long time. The only approval of expansion of hours was for the Human Services Department Social Worker and Program Supervisor at the Senior Center. Regarding the BOE budget, Mr. Oris pointed out that the Council had a difference of opinion on this budget. Education should be a huge priority; the BOE budget must be supported in a judicious way; and the approved BOE budget supports educational services without cutting personnel or sports programs.

Mr. Oris commented on the declining student population, looking at the infrastructure of the aging schools and future burden on the taxpayers, taking a hard line on positions, sewer fee maintained at \$380, keeping an eye on debt service which increases in 2018 for WWTP, and the FY 2015-16 budget as a true reflection of the community. With the Council's budget, the average taxpayer has an increase of \$101 per year, 30.69 mill rate. As we go forward, Mr. Oris said the Council must support the BOE as it embarks on a formal plan to modernize the school buildings. In closing, Mr. Oris thanked Mr. Milone, Mr. Jaskot, Ms. DeFilio, BOE, Supt. Florio, and their staffs for their hard work in developing the budget.

It was stated by Mr. Ruocco that May 2nd will be Tax Freedom Day in Connecticut, and the state ranks #50, and this is a national embarrassment. Mr. Ruocco commented on peeling away spending, and cited the extra Sunday hours at the Library as an example of over spending. He believes the Council gave away too much to come to a compromise, and the budget should be lower. Mr. Ruocco is not in support of this budget.

Mr. Sima explained that in the past he has recused himself on the BOE budget because his daughter works in the school system, and did live at home. Now, she is married, has her own family, lives out of town, and he no longer needs to recuse himself from action on the BOE budget. With regard to the budget, Mr. Sima noted there is \$700,000 less in debt service; the BOE budget is increasing \$2.3 million; everything else is masked; the budget would have been higher without the debt service reduction; and this reduction will not be there in a few years due to a huge increase in debt service. In future years there will be budget increases because of no debt service funding available. He commented on the fire truck cost of \$1 million. Everything in the budget went to offset the mill rate increase and tax increase for one year, and in two years there will be a steep increase with the Town hitting the wall. Regarding the sewer use fee of \$380, Mr. Sima noted this is \$1 a day on a \$32 million project at the plant, and people using the sewers should have more of an obligation to offset the costs. This did not happen this year. Mr. Sima said his concern was masking the budget increase with \$700,000 from debt service and other pieces that add up.

Chairman Slocum has observed, over 8 years, that the budget always increases, and this year it was hoped debt service would be lower. There is a cliff of higher debt service in 2018, and concerns about upcoming union negotiations for the Town and

BOE. He said the education side needs to bend costs to fit the education community we are now serving, and this can only be done with personnel reductions in areas that make strategic sense. Student population has decreased from a few years ago, and Mr. Slocum stated there must be rearrangement of staffing levels. He commented on the Council supporting infrastructure improvements in the schools, looking at the whole picture, but the biggest part is personnel. Regarding retirements each year the BOE should not look at automatic replacement in the positions, and over time there must be staff reductions in the school system. The BOE is the biggest burden on the taxpayer, and the infrastructure of the schools must be looked at. Mr. Slocum supports this good budget, and said no one is under served or over-burdened with this budget.

The issue of the infrastructure of the school buildings was raised by Mr. Oris who stated his support of a formal facilities plan for the BOE. There is no suggestion of "gold plated" buildings, but taxpayers will have to foot the bill for infrastructure improvements. The situation should be addressed in a pro-active way rather than reactive with band-aids, modernize buildings, and support the BOE facilities plan.

Regarding the BOE proposed facilities plan, Chairman Slocum advised that Mr. Masciana will be presenting information to the Council for approval.

VOTE The motion passed 6-2; Ruocco and Sima opposed.

Resolution 041415-2-B. MOTION by Mr. Schrumm; seconded by Mr. Ruocco.

B. BE IT RESOLVED, that the Cheshire Town Council appropriates the amount of \$68,321,201 for the Board of Education Budget.

Discussion

Mr. Schrumm does not think any component of this budget is great; the school system is hand strung by State mandates; and the Town is spending \$9 million more for education, with 500 fewer students than 5 years ago. For building improvements, Mr. Schrumm said there cannot be escalating operating budgets and fixing buildings too.

VOTE The motion passed 5-3; Ruocco, Sima, Schrumm opposed.

Resolution #041415-2. MOTION by Mr. Schrumm; seconded by Mr. Ruocco.

C. BE IT FURTHER RESOLVED, that the sum of all revenues, transfers from other funds and allocation of general fund equity for the fiscal year 2015-2016 Town of Cheshire General Fund Operating Budget will be in the amount of \$105,613,634, and

D. BE IT FURTHER RESOLVED, that the tax rate be set at 30.69 mills which will generate \$82,208,136 at a collection rate of 99.1% for fiscal year 2015-2016; and

That the Tax payments for motor vehicles and personal property shall all be due and payable in one payment on July 1, 2015; and

That real estate tax payments shall be paid in two equal payments with the first payment due on July 1, 2015, and the second payment due on January 4, 2016; and

That pursuant to Section 12-144 of the Connecticut General Statutes, as amended, that any real estate tax bill on the 2014 grant list in an amount not in excess of \$100.00 shall be due and payable in a single installment on July 1, 2015; and

That, pursuant to Section 12-142 and 12-146 of the Connecticut General Statutes, as amended, the last date for payment of taxes due July 1, 2015 will be August 3, 2015. Payment of taxes due July 1, 2015 which are received after August 3, 2015 will be assessed interest calculated from the original due date of July 1, 2015.

Also, that pursuant to Sections 12-142 and 12-146 of the Connecticut General Statutes, as amended, the last day for payment of taxes due January 4, 2016 will be February 1, 2016. Payment of taxes due January 4, 2016 which are received after February 1, 2016 will be assessed interest calculated from the due date of January 4, 2016.

VOTE The motion passed 6-2; Ruocco and Sima opposed.

B. Adoption of the FY 2015-2016 Water Pollution Control Department Fund Operating Budget.

MOTION by Mr. Schrumm; seconded by Mr. Ruocco.

BE IT RESOLVED, that the Town Council approves Resolution #041413-3

RESOLUTION #041415-3
WATER POLLUTION CONTROL FUND OPERATING BUDGET
FY 2015-2016

BE IT RESOLVED, that the Cheshire Town Council appropriates the sum of \$3,431,627 for the Town of Cheshire Water Pollution Control Fund Operating Budget for fiscal year 2015-2016, and that the sum or revenues and allocation of Water Pollution Control Fund equity for the fiscal year 2015-2016 Town of Cheshire Water Pollution Control Fund Operating Budget also be in the amount of \$3,431,627, and

BE IT FURTHER RESOLVED, that the Cheshire Town Council recommends that the Water Pollution Control Authority consider maintaining the Sewer Use Charge at \$380 per year, effective December 1, 2015.

Discussion

Mr. Schrumm explained that WPCD fund is a separate enterprise fund with the user fee and other fees in this budget. What is not in this budget is the large debt service payment for the treatment plant which will be completed in September 2015.

It was stated by Mr. Sima that there is also lots of debt service for pumping stations rebuilt in the past, and the Town carries the debt. The sewer use fee is lower than most surrounding towns.

Chairman Slocum stated that WPCA Chairman Pelton stated that the Authority was not in favor of increasing the fee, and felt an increase could be held off for another year.

VOTE The motion passed 7-1; Sima opposed.

C. Adoption of the FY 2015-2016 Community Pool Fund Operating Budget.

MOTION by Mr. Schrumm; seconded by Mr. Ruocco.

BE IT RESOLVED, that the Town Council approves Resolution #041413-4.

RESOLUTION #041415-4.
COMMUNITY POOL FUND OPERATING BUDGET FY 2015-2016

BE IT RESOLVED, that the Cheshire Town Council appropriates the sum of \$829,527 for the Town of Cheshire Community Pool Fund Operating Budget for fiscal year 2015-2016, and that the sum of revenues and transfers from other funds for the fiscal year 2015-2016 Town of Cheshire Community Pool Fund Operating Budget also be in the amount of \$829,527.

Discussion

Mr. Schrumm noted the fact that there has not been a true operating budget for the community pool fund for the last 5 years, since the first bubble collapse. It is difficult to get a percentage increase or decrease for this budget.

VOTE The motion passed 7-1; Sima opposed.

**D. Set public hearing for an Electrical Distribution Easement to Eversource
At Routes 68 and 70.**

Discussion

Town Manager informed the Council that the Town Attorney has reviewed the easement information and a public hearing of the Town Council is not necessary. Eversource does not need a public hearing, and notified Mr. Milone that they want a basic access easement in the same location.

MOTION by Mr. Schrumm; seconded by Mr. Ruocco.

BE IT RESOLVED, that the Town Council approves Resolution #041415-5.

RESOLUTION #041415-5

BE IT RESOLVED, that the Town Council approves a Permanent Access Easement with the Connecticut Light and Power Company (CL&P) and its successors and assign for access to a CL&P's electric transmission facility over the Town of Cheshire property along West Main Street (Routes 68 and 70), pursuant to a Connecticut General Statutes Section 8-24 review by the Cheshire Planning and Zoning Commission, as presented and attached, and authorizes Town Manager Michael A. Milone to execute said Easement.

VOTE The motion passed unanimously by those present.

E. Approval of amended job description for the Town Manager Executive Secretary Position.

MOTION by Mr. Ruocco; seconded by Mr. Talbot.

BE IT RESOLVED, that the Town Council approves Resolution #041415-6

BE IT RESOLVED, that the Town Council approves the amended job title and job description for the Town Manager Executive Secretary position, as presented and attached.

Discussion

Mr. Ruocco explained that there is a vacancy in the position of Executive Secretary in the Town Manager's Office, and the job description has not been updated in over 12 years. With this vacancy, Mr. Milone advised it was time to review and rewrite the job description for the position and title change to "Administrative Assistant".

Town Manager Milone informed the Council that the office operation has changed dramatically along with the management model, with a major impact from the rapid expansion of technology. The operation is a four person model and more personnel will not be added to the department. The position is classified N-1; salary limit is \$55,000. long. The Town Manager's office has had an expansion of communication to the public and the press, increased activity and involvement with the Town Council. The position requires a skill set to manage technology, be involved in employee engagement/enrichment programs, with the individual having a good sense of the stress level within the office, and the ability to handle the busy and challenging environment. The executive secretary position was amended slightly in 2012; it is a non-union position; and the Administrative Assistant will be more involved in the administrative and analytical responsibilities of the job.

The Personnel Committee reviewed the Administrative Assistant job description, made some recommendations and changes, and the job description has been modified for submission to the Town Council. Mr. Milone advised the position will be posted internally for 5 days and then externally.

Mr. Ruocco stated his support for the resolution. He cited his concerns about the job description requirement of a college degree, and noted the classification is not changing. He hopes that someone can be found for the classification and salary range. Should there be difficulty in filling the position as stated, the matter can come back to the Personnel Committee for discussion and decision.

Regarding the skills for the position, Mr. Sima asked about someone with an Associates Degree or B.A. and related experience. He said a good executive secretary can be found, without a college degree, with learning from every day experience and life, and office management.

This was all discussed at the committee level and Mr. Oris' understanding is that this does not preclude hiring someone who meets the qualifications without a college degree.

It was clarified by Mr. Milone that there is flexibility in the skills and abilities, and a college degree is "desirable" but not necessary.

There is an emphasis on social media in the job description and Mr. Sima questioned whether this will make it more difficult to fill the position as this is a special set of skills.

Mr. Milone explained that the person is not writing software, but will develop the web site, and should have knowledge and ability to enhance their skills, and be comfortable with technology. There is support from other departments. The person does not have to be an I.T. specialist.

According to Mr. Slocum, the most important thing in the Town Manager's office is interpersonal skills of the staff, and this should come across in the job description and interview process.

Some things cannot be easily identified in a resume, and Mr. Milone pointed out that he and staff will get a sense of skills during the interviews.

VOTE The motion passed unanimously by those present.

F. Award of bid for the Exterior Masonry Wall Repairs at Highland, Dodd and Cheshire High Schools.

MOTION by Mr. Sima; seconded by Mr. Ruocco.

BE IT RESOLVED, that the Town Council approves Resolution #041415-7.

RESOLUTION #041415-7

BE IT RESOLVED, that the Public Building Commission is hereby authorized to accept the lowest responsible bid of Colonial Masonry Restoration in the base amount of

\$57,125, and award the Exterior Masonry Wall Repairs at Highland, Dodd and Cheshire High Schools to said vendor, as recommended by the Public Building Commission, and authorizes the Town Manager to execute the contract pursuant to this award and the Town's Bid Documents, upon the approval by the Town Attorney as to form and legal sufficiency.

Discussion

This is a continuance of the work started last year and the prior year, and Mr. Sima advised that lots of masonry work has been done at the school buildings. There are problems to be addressed and repaired, including repointing, resealing, fixing cracks, etc. so the buildings stay in good shape for many more years. He noted that the bid came in at a lower cost than last year.

VOTE The motion passed unanimously by those present.

G. Supplemental appropriation for Special Education Expenses.

MOTION by Mr. Schrumm; seconded by Ms. Flynn-Harris.

BE IT RESOLVED, that the Town Council approves Resolution #041415-8.

RESOLUTION #041415-8

BE IT RESOLVED, that the Town Council amends the FY 14-15 General Operating Budget to appropriate an additional \$200,363, increasing revenues and expenditures from \$103,393,414 to \$103,593,777, and

BE IT FURTHER RESOLVED, that the Town Council amends the total appropriation for the FY 14-15 Board of Education Operating Budget from \$66,008,180 to \$66,208,543. The revenue to support this increase will come from increasing the Special Education Excess Cost Reimbursement appropriation from \$900,000 to \$1,100,363.

Discussion

This is an amendment to the operating budget with State reimbursement for special education. Mr. Sima said it is for the FY 14-15 operating budget.

VOTE The motion passed unanimously by those present.

H. Update of designation of bank depositories.

MOTION by Mr. Schrumm; seconded by Mr. Ruocco.

BE IT RESOLVED, that the Town Council approves Resolution #041415-9

RESOLUTION #041415-9

BE IT RESOLVED, that the Town Council approves the attached list of bank depositories.

Discussion

Mr. Schrumm stated that the goal is to look at local banks for Town funds. In order to do this there must be a listing of bank depositories approved by the Council in order for a bank to get a bid. The designation is a matter of public record. The Finance Director has the flexibility to choose where to place Town cash and get the best rates.

VOTE The motion passed unanimously by those present.

I. Approval of tax appeal settlement for Macy's v. Town of Cheshire, Possible executive session.

MOTION by Mr. Schrumm; seconded by Mr. Ruocco.

BE IT RESOLVED, that the Town Council approves Resolution #041415-10

RESOLUTION #041415-10

BE IT RESOLVED, that the Town Council hereby authorizes the execution of a tax assessment Stipulation for Judgment between the Town of Cheshire and Macy's Corporate Services, all of Cheshire, Connecticut and

BE IT FURTHER RESOLVED, that the Town Attorney is authorized and directed to execute on behalf of the Town said Stipulation in the form and upon the terms and conditions as presented at this meeting.

Discussion

Mr. Sima clarified that the money for this settlement is set aside after the revaluation appeals.

All legal fees are paid from the revaluation account and Mr. Milone advised that the cost in the reduction of the tax revenue comes out of the Town tax levy. The tax collection rate was budgeted at 99%, and was actually 99.7%, a \$560,000 difference. The costs for the settlement will come from this excess revenue, and costs have been assigned to the CEP account.

VOTE The motion passed 6-2; Sima and Slocum opposed.

8. TOWN MANAGER'S REPORT AND COMMUNICATIONS.

A. Monthly Status Report.

B. Department Status Reports.

C. Other

Town Manager Milone presented the following report to the Council.

- Monthly Financial Report - it is hoped there will be FEMA reimbursement for the January 26th storm; it could be about \$70,000; Cheshire submitted the paperwork to be considered for FEMA support.
- Cheshire Half Marathon Event, April 26, 2015 - this event will create grid lock in town; a CodeRed call will be sent to all residents on April 24th; traffic signals will be up; there will be maps of the race in the newspapers and on the web site; the race will be run on the trail but will cross many streets.
- Legislative Update - The Town cannot determine if there will be changes in municipal aid; Rep. Fritz informed Mr. Milone that the bill about inmates identified as residents of their hometown was killed; and inmates will be identified as residents in the town in which the prison is located.

Police Department Cell Tower Antenna Swap - the company will be replacing three antenna; there will not be a higher tower; and Siting Council approval is required.

Upcoming Meetings - Technology Study Group, May 6, 2015.

With regard to the half marathon event, Mr. Oris asked that police officers be supportive of residents navigating through this area of Town, as this race will be disruptive to the community. He received many complaints about the race last year, and asked that CPD adhere to the hours cited for street closings.

This information will be passed along to Chief Dryfe, and Mr. Milone reported there were some challenges last year with the race organizer. Race officials under-estimated the impact of the race on the community. This led to many problems, and it has been made clear that established guidelines are set and cannot be changed or adjustments made. Mr. Milone explained this is the 3rd year for this race, and the organizers are looking to make it a full marathon. Town officials have stated this will not happen given the problems already encountered.

Ms. Linehan commented on this race being an opportunity for people to visit Cheshire businesses and restaurants, and she welcomes the people to town.

The race supports wonderful charities, but Mr. Milone said the organizer is insensitive to the community, and there is lots of frustration with the event.

Linear Trail - Mr. Schrumm asked about all the various components of the Trail project.

There was a call from the DOT Deputy Commissioner to Mr. Milone about a ribbon cutting, and this will be done upon completion of the trail project. DOT is moving along

with the Jarvis Street to Southington portion of the trail, and next spring the Cornwall to West Main portion starts. There is preliminary work ongoing.

Bathroom facilities - Mr. Milone confirmed that Cheshire wants running water at the West Main Street facility. At the next Council meeting he will have more specifics on the trail project.

Technology Study Group - Chairman Slocum asked about this committee as a sustainable group for a long time.

This is a sustainable group for a long time and Mr. Milone explained that until all the technology projects are completed with the funding the group will be in place. He informed the Council that the committee members advise on technology, have an understanding of technology, provide guidance and support.

It was recommended by Ms. Flynn-Harris that the Technology Study Group be involved with the RFP for the phone system. She said there should be one system across the Town for all services.

9. TOWN ATTORNEY REPORT AND COMMUNICATIONS

10. REPORTS OF COMMITTEES OF THE COUNCIL

A. Chairman's Report.

- i. Referral of amendment to pricing in solid waste collection contract for condominiums and Town and School buildings to the Budget Committee.**

B. Miscellaneous

11. APPROVAL OF MINUTES

MOTION by Mr. Talbot; seconded by Ms. Flynn-Harris.

MOVED that the Town Council approves the minutes of the Regular Meeting of March 10, 2015; Special Meetings of March 11, 12, 16, 17, 23, 24, 30, 31, April 6, 7 and 8, 2015; Public Hearing of March 31, 2015, subject to corrections, additions, deletions.

VOTE The motion passed unanimously by those present.

12. MISCELLANEOUS AND APPOINTMENTS

A. Liaison Reports

B. Appointments to Boards and Commissions

MOTION by Mr. Ruocco; seconded by Mr. Talbot.

MOVED that the Town Council approve the following:

Prison Advisory Committee - appointment of Jim Neilson (R) to fill the vacancy of John O'Reilly, term of office 4/14/15 to 1/31/17.

Economic Development Commission - appointment of Derek Gromko (D) to fill the vacancy of Michael Ecke, term of office 1/31/15 to 1/31/16 (actual start date April 2015).

Housing Authority - appointment of Jeff Falk (D) to fill the vacancy of Dorothy Cantor, term of office 4/8/15 to 5/31/18.

Performing and Fine Arts Committee - appointment of Youchung Torok (D) to fill the vacancy of Courtney Cullinan, term of office 1/31/15 to 1/31/18 (actual start date April 2015).

Youth Services Committee - appointment of Tom Bergvik (D) to fill the vacancy of Michael Solomon, term of office 1/31/15 to 1/31/17 (actual start date April 2015).

The motion passed unanimously by those present.

13. COUNCIL COMMUNICATIONS

A. Letters to Council.

Mr. Oris commented on a letter from the Cub Scouts to Chief Dryfe in recognition of Officer Wium, who hosted a tour of the Police Headquarters, and for his knowledge and enthusiasm.

B. Miscellaneous

14. EXECUTIVE SESSION

MOTION by Mr. Schrumm; seconded by Mr. Ruocco.

MOVED that the Town Council enter Executive Session at 9:15 p.m. to include Town Manager Milone, to discuss pending claims and litigation.

VOTE The motion passed unanimously by those present.

MOTION by Mr. Schrumm; seconded by Ms. Linehan

MOVED that the Town Council exit Executive Session at 9:45 p.m.

VOTE The motion passed unanimously by those present.

15. ADJOURNMENT

MOTION by Mr. Schrumm; seconded by Ms. Linehan

MOVED to adjourn the Town Council meeting at 9:45 p.m.

VOTE The motion passed unanimously by those present.

Attest:

Marilyn W. Milton, Clerk