

**MINUTES OF THE CHESHIRE TOWN COUNCIL MEETING HELD ON TUESDAY,  
AUGUST 8, 2017 AT 7:00 P.M. IN COUNCIL CHAMBERS, 84 SOUTH MAIN  
STREET, CHESHIRE CT 06410**

Present

Chairman Robert J. Oris; Vice Chairman Paul A. Bowman; Council members: Michael Ecke, Jeffrey Falk, Patti Flynn-Harris, Sylvia Nichols, Thomas Ruocco, Timothy Slocum and Peter Talbot.

Staff: Michael A. Milone, Town Manager; Alfred Smith, Town Attorney; James Jaskot, Finance Director; Police Chief Neil Dryfe; Fire Chief Jack Casner.

Dept. of Education – Supt. Of Schools Jeff Solan and COO Vincent Masciana.

**1. ROLL CALL**

The clerk called the roll and a quorum was determined to be present.

**2. PLEDGE OF ALLEGIANCE**

The group Pledged Allegiance to the Flag.

**3. ITEMS FOR EXECUTIVE SESSION**

**A. Personnel Matters**

**B. Land acquisition**

**C. Campion Ambulance contract extension**

Chairman Oris moved Executive Session to the end of the meeting agenda.

**4. PUBLIC COMMUNICATIONS**

**A. Public Comments**

**5. APPROVAL OF MINUTES**

**Regular Meeting of July 11, 2017; Special Meetings of July 20, 2017 and July 26, 2017; Public Hearing of July 11, 2017.**

MOTION by Mr. Slocum; seconded by Ms. Nichols.

MOVED to approve the minutes of the Regular Meeting of July 11, 2017, Special Meetings of July 20, 2017 and July 26, 2017 and Public Hearing of July 11, 2017 subject to corrections, additions, deletions.

VOTE The motion passed unanimously by those present.

**6. CONSENT CALENDAR**

MOTION by Mr. Slocum; seconded by Ms. Nichols

BE IT RESOLVED, that the Town Council approves Resolution #080817-1

**RESOLUTION #080817-1**  
**CONSENT CALENDAR FOR AUGUST 8, 2017**

BE IT RESOLVED, that the Town Council approves the Consent Calendar for August 8, 2017 as follows:

- A. Acceptance and appropriation of \$25 in memory of Betty King from Margaret D. Golden to the Human Services Gift Account for the Senior Center.
- B. Acceptance and appropriation of \$50 in memory of Betty King from Dr. Lawrence Erwich, D.M.D. and staff to the Human Services Gift Account for the Senior Center.
- C. Acceptance and appropriation of \$25 in memory of Betty King from Mr. And Mrs. Ronald McReavy to the Human Services Gift Account for the Senior Center.
- D. Acceptance and appropriation of \$100 in memory of Betty King from Town Hall Staff to the Human Services Gift Account for the Senior Center.
- E. Acceptance and appropriation of \$200 from Mary and Eric Hyson to the Human Services Gift Account for the Senior Center.
- F. Acceptance and appropriation of \$50 from the proceeds of the Senior Center Book sale to the Human Services Gift Account for the Senior Center.
- G. Acceptance and appropriation of a \$100 donation from Olena Groghegan To the Library Gift Account for the purchase of Library materials, furniture And computers.
- H. Acceptance and appropriation of a \$100 donation from Christopher Backes In memory of Marilyn Gaudet to the Library Gift Account for the purchase of Library materials, furniture and computers.
- I. Acceptance and appropriation of a \$30 donation from Robert and Anne Marie Hintzen in memory of Marilyn Gaudet to the Library Gift Account for the purchase of Library materials, furniture and computers.
- J. Appropriation of \$3,207.81 from the Julia Tompkins Trust to the Library Gift Account for the purchase of Library materials, furniture and computers.

- K. Acceptance and appropriation of an 80% matching grant from the Connecticut Department of Transportation for the purchase of a wheelchair accessible vehicle for seniors and the disabled.
- L. Authorization to apply for the State of Connecticut Department of Education Youth Service Bureau Grant and Enhancement Funds.
- M. Acceptance and appropriation of \$21,000 in auction proceeds for Public Works vehicles and equipment to the Capital Asset Proceeds Account for maintenance or purchases for the Town fleet.

VOTE           The motion passed unanimously by those present.

**7.    ITEMS REMOVED FROM CONSENT CALENDAR (NONE)**

**8.    OLD BUSINESS**

**9.    NEW BUSINESS**

**A.    Approval of FY 16-17 General Operating Budget Transfers and allocations.**

MOTION by Mr.Slocum; seconded by Ms. Nichols

BE IT RESOLVED, that the Town Council approves Resolution #080817-2

**RESOLUTION #080817-2**

BE IT RESOLVED, that the Town Council approves the FY 16-17 general operating budget transfers as presented and attached.

Discussion

Mr.Slocum informed the Council that the budget transfers were discussed at the Budget Committee meeting. He said Mr. Milone and Mr. Jaskot updated the information provided to the Council, and the amount of transfers this year is \$108,600.

Finance Director Jaskot reviewed the budget transfers and detailed information, noting the average transfer amount in the past 5 years has been \$267,000. The transfers are covered by the Contingency Account (\$125,000) and this year they are \$108,600.

It was stated by Mr. Milone that out of a \$107M budget, the transfer amount of \$108,600 is very low.

The transfers and details were cited by Mr. Jaskot.

Town Council - \$800; secretarial services.

Town Manager - \$9,200; reclassification of position for Arnett Talbot to Assistant Town Manager; and, 2.5% salary increase for Town Manager that was never budgeted.

Town Attorney - \$16,000; major legal expenses for Dept. of Correction lawsuit \$37,000; Planning and Zoning Commission lawsuit \$33,000; Chapman property closing and remediation \$32,000; Charter Revision Commission \$41,500; Building related issues \$12,000 (evictions, condemnations, occupancy issues); Employee Benefits \$39,000 (consulting fees, legal and actuarial).

Civil Preparedness (AED units & supplies) \$6,500; one AED unit in every town park (some parks have two units); Chief Casner found unused new AED units; cost was charged to Civil Preparedness.

Cheshire Fire Department \$25,000; equipment account was \$35,000 over budget due to more rigorous protocols for equipment evaluation and inspections; CFD Fire Marshal department had \$11,000 cost for hiring of temporary, part-time inspectors (volunteer firefighters) to catch up with long overdue inspections and investigations; department is almost caught up with these inspections/investigations.

Chairman Oris thanked Chief Casner for his hard work in getting the AED units for Town Parks. He also thanked the Council for supporting the expenditure for the AED units, as the money spent could save a life.

Fine Arts Department expenses over \$12,000; there was a greater interest than expected for art programs; there were associated expenses; collaboration with the Cheshire Library has helped both departments; Fine Arts spent \$12,000 for program assistants, and generated \$30,000 additional revenue with these expanded programs.

Mr. Jaskot advised that the Charter revision work was estimated at \$25,000, the number used from the last revision process. The 2017 Commission had more meetings and called for more legal advice and input.

Attorney Smith noted it is always difficult to forecast the need knowing the level of details involved with a Charter revision. The 2017 Charter Revision Commission had more issues raised, more meetings were held than expected, and the cost estimate exceeded what was originally expected.

The Council was told by Mr. Milone that all expenses for the Charter revision process came to his office, were verified, and were appropriate based on the number of meetings the Commission held.

General Fund Analysis – Mr. Milone advised the surplus is \$367,000 more than estimated in April 2017, and the fund balance increased by this amount.

Mr. Jaskot stated that the year end revenue side results were better than expected; some expenditures were frozen; the high tax collection rate of 99.78% generated an additional \$117,000 in revenue collections. Investment Income was +\$50,000 better than projected; permit distribution was +\$25,000 more than projected.

Mr. Milone pointed out that the Fund Balance is now estimated to be \$10,057,145, or 9.44% of the operating budget.

Department of Education – Mr. Milone thanked the BOE, Supt. Solan and COO Masciana for their work on the BOE budget. In January, the Town faced a loss of about \$603,000 in State aid. The Council decided to make this up by the Town and BOE on the expenditure side. The BOE found \$419,802 reductions in expenditures. The BOE and Town each put another \$150,000 into their trust funds.

Mr. Jaskot reviewed a few Town departments with significant under-expenditures.

Finance Department – Mr. Jaskot reported savings of \$21,000 in the Tax Assessor Department and I.T. Department. There is no longer payment for Microsoft licensing (\$75,000), just a maintenance fee; there is no payment on the capital portion of the licensing this year; and the department is renegotiating the new licensing. Some software maintenance is less than expected with a \$20,000 savings; \$25,000 is budgeted for on-line software, and this is pushed into the future; \$180,000 favorable variance, with \$140,000 technology related.

Cheshire Police Department - \$28,000 savings on fleet maintenance.

Public Works Department - \$141,000 savings; freeze on some road construction (\$130,000); temporary personnel vacancy savings of \$49,000.

Human Services Department - \$19,740 savings; small favorable variances; savings of \$8,000-\$9,000 for gas expenses due to good gas pricing and new senior buses; there was a staff vacancy for part of the year.

Contingency - \$125,000, will be used for transfers.

Debt Service - \$101,560; Spring 2016 the Town did a refunding which saved about \$250,000; the \$101,560 is residual savings not taken into consideration.

Capital Non-Recurring - \$250,000 contribution reduction this year; the CNR was not tapped into; there was no hold on any projects; CNR will be reviewed during the CEP process.

Department of Education - \$123M balance is shown; accounting takes time to close out the books; BOE ended up with \$360,000 return this year, after contributing \$150,000 to the medical trust fund.

The Council was informed by Mr. Milone that Finance Director Jaskot went into great detail to put together a summary of what happened on the General Fund Revenue and Expenditure sides, WWTP and Pool Funds.

Chairman Oris requested an update on the cuts in the FY 17-18 BOE budget, and where cuts are coming from.

In terms of the FY 17-18 operating budget, Supt. Solan stated the BOE recognizes the Council's allocation of a budget number predicated on State revenue, which will probably not materialize. At this time the BOE is trying to find middle ground, hedge on the current budget, recognizing there will be a significant reduction in revenue. To address this, the Department of Education (DOE) put a hard line spending cap in place, only purchasing essential items at this time; positions are being reduced where possible; delay or do not hire for open positions; BOE non-renewed 60 non-tenure teachers contracts... unless they hear otherwise. As the DOE prepares for the school year, enrollment changes are being evaluated, programs and positions are being evaluated and possibly reduced. The majority of the 60 non-tenured teachers have new contracts, with the exception of five positions. A retirement position in Central Office has not been filled.

Mr. Talbot asked for information on the deadline in making a call on teacher staffing for the new school year, and when staff must be hired prior to the school year.

In response, Supt. Solan said the date is about August 15<sup>th</sup>. This is when the staff orientation starts, and he said the BOE wants to retain the excellent and talented teachers who received non-renewal notices. Some of them have employment elsewhere, so he cannot state actual savings at this time.

With regard to notification to teachers, Mr. Oris asked how many communities do this.

This year, many communities did this notification, and Supt. Solan said it happens every year. In Cheshire, teachers usually have their position by mid-June, and this year it is mid-August.

Mr. Slocum asked about the costs of these actions and if a number is assigned to it.

Supt. Solan said things are being finalized today, so there is no hard and fast number.

Chairman Oris stated we do not know what the State budget will be, and many communities sent non-renewal letters to non-tenured teachers. If there is large loss in

State aid, he asked if there is an obligation from the BOE within these renewed contracts

There is some latitude on this and Supt. Solan said we all recognize that when the State ultimately has a budget in place, the BOE and Town Council will have to work closely together. The BOE has discussed reductions and strategies to attack this deficit.

Stating he does not want to see any more teacher layoffs, Mr. Oris asked Cheshire citizens to continue to call and request Legislators to pass a budget and maintain State aid to municipalities.

VOTE The motion passed unanimously by those present.

**A-2** MOTION by Mr. Slocum; seconded by Mr. Talbot

BE IT RESOLVED, that the Town Council approves Resolution #080817-3.

**RESOLUTION #080817-3**

BE IT RESOLVED, that the Town Council approves the allocation of \$30,000 from the FY 16-17 general fund operating budget to the Community Pool Fund and a corresponding increase in the Community Pool Fund Subsidy, increasing the total general fund pool subsidy from \$210,000 to \$240,000.

Discussion

Mr. Slocum said pool revenues were projected to be greater this year, and there will be a subsidy from the Town side to the pool budget.

Mr. Jaskot reported pool expenditures were favorable by about \$33,000; fund balance as of June 30, 2017 is \$13,000; budget projections had fund balance at \$50,000+. Some of the pool fund balance was used to fund the FY 2018 budget, and now we have to make up that difference between \$13,000 (on hand) and \$40,000 needed for 2018. This has been the first full year of operations; additional swim meets were anticipated to generate revenue; this did not materialize due to lack of bleacher seating.

Other than expenditure issues, Mr. Milone said the filter system cost \$8,000 to \$10,000; the budget is a revenue issue; natural gas expenses are \$20,000 under budget; the expenses of operating the pool are significantly less than in the past. The general fund subsidy was \$400,000; and this year it is \$240,000. Pool fees generated about \$575,000, and in prior years the most revenue was \$536,000. The facility is going in the right direction, and with Ms. Adams' creativity and securing sponsorships, the gap can be closed on the subsidy. Mr. Milone noted that the purchase of additional bleachers did not materialize due to lack of funds in capital accounts.

With lower utility costs and no large equipment purchases, repairs or maintenance at the pool, Mr. Jaskot hopes there will be a lower subsidy.

There is now a 12 month operational cycle for the pool, and Mr. Milone said it will be a bench mark each month, looking at revenue trends to greatly improve.

VOTE           The motion passed unanimously by those present.

**B.     Education Association of Cheshire revised collective bargaining agreement.**

MOTION by Ms. Nichols; seconded by Ms. Flynn-Harris

BE IT RESOLVED, that the Town Council approves Resolution #080817-4

**RESOLUTION #080817-4**

BE IT RESOLVED, that the Town Council accepts the revised Education Association of Cheshire collective bargaining agreement for the term July 1, 2017 through June 20, 2021, as approved in binding arbitration.

VOTE           The motion passed unanimously by those present.

MOTION by Mr. Bowman; seconded by Mr. Talbot.

MOVED to recess the Town Council meeting at 7:56 p.m. and open the Public Hearing.

VOTE           The motion passed unanimously by those present.

**Chairman Oris reconvened the Town Council meeting at 8:03 p.m.**

**C.     Appropriation of \$28,800 from the Peck-Jones Fund for the purchase of Chromebooks and storage carts.**

MOTION by Mr. Slocum; seconded by Ms. Nichols.

BE IT RESOLVED, that the Town Council approves Resolution #080817-5

**RESOLUTION #080817-5**

BE IT RESOLVED, that the Town Council appropriates \$28,800 from the Peck-Jones Fund for the purchase of Chromebooks and storage carts for the Cheshire Public Schools.

Discussion

Mr. Slocum stated there is an agreement with the BOE on the distribution of these funds at 4% of the value of the fund, and this year that is \$28,800.

This request comes from the BOE Curriculum Committee, and Mr. Masciana said the school system has a successful Chromebooks program that benefits the education of students. The goal this year is to have Chromebooks for 5<sup>th</sup> grade students... 100 books with Google lessons plus 8 storage carts. These Chromebooks would be charged overnight; students leave the Chromebooks in school, and take one each day.

Mr. Talbot noted the last allocation was in 2012, and asked for the account balance.

In reply, Mr. Masciana said the Peck-Jones funds are used each year. Last year the funds were used for new band uniforms. The account balance as of July 1<sup>st</sup> is \$682,000.

Ms. Flynn-Harris asked about these funds being used for something else this year in light of the revenue situation.

According to Mr. Masciana, the Chromebook program was pushed to 5<sup>th</sup> grade, and it helps with personal learning. The money will be used to fund 130 Chromebooks. The BOE is taking advantage of everything possible and these funds supplement the cost of the Chromebooks for every 5<sup>th</sup> grader.

VOTE            The motion passed unanimously by those present.

**D.     Discussion re: Naming of former Dime Savings Bank property.**

MOTION by Mr. Bowman; seconded by Ms. Flynn-Harris.

BE IT RESOLVED, that the Town Council approves Resolution #080817-6

**RESOLUTION #080817-6**

BE IT RESOLVED, that the Town approves the naming of the former Dime Savings Bank property, which shall be named "Yankee Expressway Highlands".

VOTE            The motion passed unanimously by those present.

**E.     Approval of multi-year contract with PBIRx for prescription coverage.**

MOTION by Mr. Slocum; seconded by Ms. Nichols.

BE IT RESOLVED, that the Town Council approves Resolution #080817-7

**RESOLUTION #080817-7**

BE IT RESOLVED, that the Town Council approves a multi-year contract with PBIRx for prescription coverage for Town employees.

Discussion

Thomas Kowalchik, USI Insurance Services, informed the Council that PBIRx works with USI Insurance, and the prescription program is reviewed each year. The program went out to market, and USI negotiated for the Town and BOE prescription plan, and Optum RX is the best of all the companies. The company, Optum, wants a three-year commitment. Mr. Kowalchik stated that the Town and BOE would not get the same terms and conditions with a one-year contract.

Mr. Falk questioned if the savings are of direct benefit to the Town and BOE.

Stating, yes, Mr. Milone said it is 2/3 BOE and 1/3 Town. The benefit is prescriptions lower in cost, everyone benefits, and employees pay less out-of-pocket.

It was explained by Mr. Kowalchik that anyone on a Health Savings Account plan has prescriptions through Anthem. Optum is for those people on PPO's and other plans who have a co-pay. Savings will benefit the BOE and the Town.

A question was asked by Mr. Slocum about how much the Town and BOE spend on generic prescriptions.

It is about 70% to 75% generic drugs and Mr. Kowalchik noted most BOE employees are on the HSA, and the Town has 2/3rds of employees on the HSA. It is about \$300,000 a year spent on generic drugs.

For a three-year contract vote, Mr. Slocum asked about the benchmark we are starting from with this contract.

According to Mr. Kowalchik the real savings comes from the rebates...this is where the money is made up. The largest part of the drugs is specialty drugs, and rebate is 100%. He reviewed the vendor analysis summary for Optum RX. The prescription program is monitored on a regular basis, at least quarterly or sometimes monthly. The new contract will not go into effect until September 1, 2017, so there will be time to factor in projections.

Ms. Nichols asked about risks with a three-year contract.

There are no risks, and Mr. Kowalchik reported there is a termination clause in the contract with 30 days notice by either party.

With a three year contract with 30 days termination notice for both parties, Mr. Oris said this is only relevant to an enhanced savings program and no other services.

The Council was told by Mr. Kowalchik there are no other services, and this is enhancement services. Also, any agreement signed with carriers has a standard 30-day notice to get out of the contract.

Mr. Oris read Exhibit C, #17 into the record, and said with the 30 day termination right his question is answered.

VOTE           The motion passed unanimously by those present.

**F.     Revision to police extra duty vehicle policy.**

MOTION by Mr. Slocum; seconded by Ms. Flynn-Harris.

BE IT RESOLVED, that the Town Council approves Resolution #080817-8

**RESOLUTION #080817-8**

BE IT RESOLVED, that the Town Council authorizes an amendment to the police extra duty vehicle policy to allow use of police vehicles for extra duty reciprocal assignments outside of the Town of Cheshire at the current fee schedule of \$25 per hour.

**Discussion**

This was discussed at the Ordinance Review Committee meeting, and Mr. Slocum said the committee will be working on the ordinance for the extra duty vehicle policy.

Chief Dryfe explained that the City of Naugatuck and Cheshire have a reciprocal agreement, and their ordinance requires a cruiser with the police officer at the job site. Up to this time there were no cars with CPD police officers, as it was not permitted for out of town extra duty jobs. Last year CPD generated \$48,000 in revenue with cruiser at jobs. There is no extra maintenance cost involved with these vehicles. Contractors see the benefit of having a cruiser with an officer at the job; there is extra safety for the officer; and the police cruiser presents more visibility.

The CPD requests the Council to amend the current policy for a police cruiser to accompany an officer at out of town extra duty jobs.

There is no ordinance at this time and Ms. Flynn-Harris said the committee is working on creating the verbiage, for Council approval. This will generate extra revenue and provide safety for police officers.

This matter comes to the Council next month for a public hearing, and Mr. Milone said the ordinance takes effect two months later. There will be more revenue generated with the use of cruisers at job sites, possibly \$15,000.

Chief Dryfe commented on the extensive construction project underway in Naugatuck CT, and noted that the city hires 15 to 18 police officers each night for this project.

Ms. Nichols wanted clarification that the Ordinance Review Committee vetted this and insurance is in place to take Cheshire vehicles out of town.

Mr. Falk will abstain from comment or vote on this agenda item.

Chairman Oris commented on his understanding that a police vehicle is not required for evening work at job sites. He also said sending out a vehicle provides safety for the police officer, and payment is made by the contractor. This matter goes back to the Ordinance Review Committee for further review and approval. He expressed disappointment that it will take 3 or 4 months to have a police vehicle out at all night jobs.

VOTE           The motion passed 8-0-1; Falk abstained.

## **10. TOWN MANAGER'S REPORT AND COMMUNICATIONS**

### **A. Monthly Status Report - in Council packets**

### **B. Department Status Reports: Police, Fire, Fire Marshal. In Council packets**

### **C. Other Reports**

**Governor's Request – Fiscal Health of Municipalities** – Mr. Milone informed the Council on a letter forwarded from OPM, and explained that OPM is conducting an analysis of towns and municipalities. The State is requesting Cheshire identify its estimated fund balance for 2017 and 2018. With this information the State is making a case for municipalities with health fund balances to absorb the cuts in store for them by the State. Mr. Milone stated this does not mean Cheshire can absorb any reductions from the State. OPM is requesting information on the impact of the State budget. The State is trying to make the case that many municipalities are prepared to absorb the State revenue reductions. He hopes the Town's information will not be used against it, as has been done in the past.

Mr. Ecke questioned why Cheshire must respond to the OPM letter. He said the information submitted could be used against the Town.

Stating he does not believe there is a requirement to respond, Mr. Milone does not see a penalty to be imposed on the Town if there is no response.

If the State wants this information, Mr. Ecke said they can find it.

Mr. Milone will check and find out what other towns are doing and inform the Council. His concern is that the Governor now controls the distribution of State aid because there is no State budget. If this continues on, it will hurt Cheshire.

Some of the upcoming State funding was noted by Mr. Milone.

- Adult Education Grant, \$26,000;  $\frac{3}{4}$  of the funding is received in August, about \$19,000.
- PILOT (State Property); \$1.580M; no budget; the Town will not receive this payment.
- ECS Grant Funds; \$2.374M; with State Legislature adoption of a budget after these cuts it is doubtful they will be received.

Going forward, Mr. Jaskot and Mr. Milone will prepare a plan to be reviewed with the Council.

**Assessment Revaluation Field Work** – this work will take place in the Fall of 2017; this is not a physical revaluation, going into every house and field cards matched. The only field work will involve people with building permits, certificates of occupancy, or a new house, as a follow-up on these specific things that were done. Homeowners do not have to allow entry into their homes.

**Public Works Project Status** – the report is in the packets; and PW is ahead of the road construction projects. Mr. Milone explained that Cheshire owns land next to the Dime Savings Property, and PW Dept. will start a 20-25 space parking lot for public parking and enjoyment of the area.

### **Energy Issues**

- a. Landfill Solar Panel Project – approvals were received on the netting material for the landfill solar project; Town Engineer Gancarz will initiate this project panels will be up in October.
- b. Clean Energy Grant – K.W. Usage - Eversource informed the Town Manager of a 30% reduction in electrical consumption by the Town; this exceeds the benchmark for k.w. hours reduction.

**Upcoming Meetings** – Budget Committee, Capital Expenditure Plan, meeting schedule in the Council packets. Mr. Milone suggested the bus tour on Thursday, August 16<sup>th</sup>.

**11. REPORTS OF COMMITTEES OF THE COUNCIL.**

**A. Chairman's Report**

Chairman Oris reported that the Town Manager Selection Committee hired a consultant, Heidi Voorhees from GovHRusa, so the search process for a new Town Manager has started. The interview of people has begun, and Town Council and department heads will be part of the process. The next piece is to advertise for the position and finalize a decision by the sitting Town Council.

- i. **Referral of request for sublease of parking at the Grange lot for the 36 Wallingford Road property to the Planning Committee.**

**B. Miscellaneous**

**A. Liaison Reports**

**B. Appointments to Boards and Commissions**

**13. TOWN ATTORNEY REPORT AND COMMUNICATIONS**

**14. COUNCIL COMMUNICATIONS**

**A. Letters to Council.**

**B. Miscellaneous**

Chairman Oris reported that the Connecticut Community Foundation forwarded information to the Town Council regarding scholarships awarded to 17 Cheshire college students this fall. They awarded 44 scholarships for a total of \$940,000. Mr. Oris extended congratulations to the Cheshire students who received the awards.

**3. ITEMS FOR EXECUTIVE SESSION**

**A. Personnel Matters**

**B. Land acquisition**

**C. Campion Ambulance contract extension**

MOTION by Mr. Slocum; seconded by Mr. Talbot.

MOVED that the Town Council enter Executive Session at 8:48 p.m. to include Town Manager Milone, Town Attorney Smith, Personnel Director Zullo, Fire Chief Casner and Police Chief Dryfe, to discuss personnel matters, land acquisition, and Campion Ambulance contract.

VOTE           The motion passed unanimously by those present.

At 9:25 p.m. Mr. Falk, Mr. Bowman, Attorney Smith and Chief Casner left executive session. At that same time, Labor Attorney Floyd Dugas entered executive session.

MOTION by Ms. Nichols; seconded by Ms. Flynn-Harris.

MOVED to exit Executive Session at 9:59 p.m.

VOTE           The motion passed unanimously by those present.

## **15. ADJOURNMENT**

MOTION by Ms. Nichols; seconded by Ms. Flynn-Harris

MOVED to adjourn the meeting at 10:00 p.m.

VOTE           The motion passed unanimously by those present.

Attest:

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Marilyn W. Milton, Clerk