

**MINUTES OF THE CHESHIRE TOWN COUNCIL BUDGET COMMITTEE MEETING
HELD ON TUESDAY, MAY 8, 2018 AT 6:45 P.M. IN COUNCIL CHAMBERS, TOWN
HALL, 84 SOUTH MAIN STREET, CHESHIRE CT 06410**

Present

Chairman Timothy Slocum, Jeffrey Falk and Sylvia Nichols

Staff: Michael A. Milone, Town Manager; Sean Kimball, Town Manager; James Jaskot, Finance Director; Arnett Talbot, Asst. Town Manager.

1. ROLL CALL

The clerk called the roll and a quorum was determined to be present.

2. PLEDGE OF ALLEGIANCE

The group Pledged Allegiance to the Flag.

3. Acceptance and appropriation of a \$10 donation from Mary C. Salvatore to The Cheshire Police Department Gift Account to be used for general purposes.
4. Acceptance and appropriation of an aggregate of two Town Hall Dress Down Days totaling \$228 to the Human Services Gift Account to be used to support the assistance programs of the Human Services Department.
5. Acceptance and appropriation of a \$55 donation from an anonymous donor to The Human Services Gift Account to be used for general purposes.
6. Acceptance and appropriation of ARTSDAY donations in the amount of \$499.32 to the CPFA Gift Account for the Annual Scholarship Fund.
7. Acceptance and appropriation of a \$10 donation to Library Gift Account from Martin Cobern to be used for general purposes.
8. Acceptance and appropriation of a \$65.05 donation from K. Panuzio to the Library Gift Account to be used for general purposes.
9. Acceptance and appropriation of \$16,987 from the Connecticut State Library Connecticard Reimbursement to the Library Gift Account to be used for general purposes.
10. Acceptance and appropriation of a \$40 donation from the Pizza and Movie Night Yellow House event to the Cheshire Fuel Bank Account.
11. Acceptance and appropriation of a \$180,000 donation from Elim Park Baptist Home Inc. to the Cheshire Police Department Gift Account to be used for general purposes.
12. Acceptance and appropriation of a \$180,000 donation from Elim Park

Baptist Home Inc. to the Cheshire Fire Department Gift Account to be used for general purposes.

MOTION by Ms. Nichols; seconded by Mr. Falk.

MOVED to approve agenda items #3 through #12 and forward to the full Town Council for approval.

VOTE The motion passed unanimously by those present.

13. Approval to close capital accounts for completed capital projects.

Mr. Jaskot advised there was a summary on the closing of capital project accounts.

In his memo of May 3, 2018, PW Director Noewatne outlined the PBC 5/2/18 recommendations to close out five (5) capital accounts.

School Roof Replacement – current balance \$2.07

CHS Emergency Shelter Generator – current balance \$71,501.90

Districtwide Flooring – current balance \$8,419.23

CHS Athletic Concession Stand – current balance \$11,177.66

CHS Athletic Concession Stand – current balance \$9,431.18

Mr. Jaskot reviewed the information. Some projects were fully bonded and some were CNR; some of the bonded projects had excess bond proceeds; the schedule shows how much to de-authorize for the bonds.

The schedule (column #4) corresponds to balances in Mr. Noewatne's memo. Far right column is where projects with too much bonding are allocated to projects without enough bonding.

CNR Projects to close – Districtwide Flooring \$8,419.23 and CHS Athletic Concession Stand \$9,341,18; total \$17,850.41; these funds will be unassigned CNR funds to be for capital budget appropriations.

Mr. Jaskot is putting together a comprehensive list of projects which will be submitted to the Council.

MOTION by Ms. Nichols; seconded by Mr. Falk.

MOVED to approve agenda item #13 and forward to the full Town Council for approval.

VOTE The motion passed unanimously by those present.

14. Authorization to unfreeze 30 hour position in Town Clerk's office.

MOTION by Ms. Nichols; seconded by Mr. Falk.

MOVED to approve agenda item #14 and forward to the full Town Council for approval.

Discussion

When this position is posted, Mr. Milone said it will be posted as a 30 hour per week position to June 30th, and then 35 hours per week effective July 1st.

VOTE The motion passed unanimously by those present.

15. Authorization for applicant for Dog Park grant.
Information on this agenda item will be presented at the Council meeting.

MOTION by Ms. Nichols; seconded by Mr. Falk.

MOVED to approve agenda item #15 and forward to the full Town Council for approval.

VOTE The motion passed unanimously by those present.

16. Award of contract for Parks Bathroom Renovations.

MOTION by Ms. Nichols; seconded by Mr. Falk.

MOVED to approve agenda item #16 and forward to the full Town Council for approval.

Discussion

Mr. Milone stated this is planning money for the project, \$29,650. There was a lower bid, and details will be presented at the Council meeting.

VOTE The motion passed unanimously by those present.

17. Approval of bid waiver for hazardous materials testing for Parks Bathrooms Project.

MOTION by Ms. Nichols; seconded by Mr. Falk.

MOVED to approve agenda item #17 and forward to the full Town Council for approval.

VOTE The motion passed unanimously by those present.

18. Approval of Apex successor contract.

MOTION by Ms. Nichols; seconded by Mr. Falk.

MOVED to approve agenda item #18 and forward to the full Town Council for approval.

Discussion

Mr. Milone said this agenda item should have been referred by the Technology Study Group, which had to cancel last week's meeting. He explained there is lots of information prepared for the capital budget. It is Mr. Milone's recommendation that the Apex Contract be extended for one (1) year at the current cost. Apex will have project recommendations to be reviewed. The Technology Committee will meet and recommend extending the Apex contract for another two (2) years at the same cost.

VOTE The motion passed unanimously by those present.

19. Discussion and possible award of bid and supplemental appropriation for the Doolittle Cafeteria renovations.

MOTION by Ms. Nichols; seconded by Mr. Falk.

MOVED to approve agenda item #19 and forward to the full Town Council for approval.

VOTE The motion passed unanimously by those present.

20. ADJOURNMENT

MOTION by Mr. Falk; seconded by Ms. Nichols.

MOVED to adjourn the meeting at 6:58 p.m.

VOTE The motion passed unanimously by those present.

ATTEST:

Marilyn W. Milton, Clerk