

**MINUTES OF THE CHESHIRE TOWN COUNCIL MEETING HELD ON TUESDAY,  
JULY 17, 2017 (RESCHEDULED FROM THE JULY 10, 2018 REGULAR MEETING)  
AT 7:00 P.M. IN COUNCIL CHAMBERS, 84 SOUTH MAIN STREET, CHESHIRE CT  
06410**

Present

Robert J. Oris. Jr. Chairman; Paul A. Bowman, Vice-Chairman; Jeffrey Falk, Patti Flynn-Harris, Sylvia Nichols, Timothy Slocum, Peter Talbot, David Veleber.

Absent: Thomas Ruocco.

Staff: Sean Kimball, Town Manager; Town Attorney Al Smith; Arnett Talbot, Asst. Town Manager; James Jaskot, Finance Director; Dr. Joshua Mederios, Parks and Recreation Director; Police Chief Neil Dryfe; Deputy Chief Brian Pichnarcik

Guest: Retired Town Manager Michael A. Milone and Marilyn Milone.

**1. ROLL CALL**

The clerk called the roll and a quorum was determined to be present.

**2. PLEDGE OF ALLEGIANCE**

The group Pledged Allegiance to the Flag.

Chairman Oris moved Public Communications to current status on the agenda.

**4. PUBLIC COMMUNICATIONS**

**A. Recognition of retired Town Manager Michael A. Milone**

Chairman Oris recognized Mr. Milone's long dedication to the community, his management and financial skills which brought Cheshire to an AAA credit rating, his many years of dedicated and professional service to the Town, excellent working relationship with Town Councils...and said Mr. Milone will be sorely missed.

Welcoming Mr. Milone back to Council Chambers, Mr. Slocum thanked him for his years of service, and working together over the years. He said Mr. Milone is a valuable member of the Cheshire Community and will be missed.

Ms. Nichols commented on Mr. Milone's diligence about the Town's finances, his sense of humor, good intentions, professionalism, and always welcoming everyone into his office. He is a super asset to the community and she thanked him for his many years of service.

Ms. Flynn-Harris recalled a time when she thought Mr. Milone was a "bean counter", and he told her he was not a bean counter...but he never held this against her. She noted Mr. Milone's generosity with his time for Councilors, citizens, his open door policy and always finding answers. Ms. Flynn-Harris talked about Mr. Milone being an asset to the Cheshire Community, and said he will be greatly missed.

Mr. Talbot thanked Mr. Milone for his dedication, years of service, professionalism and generosity. He told Mr. Milone he hopes they get together for a cigar and maintain contact...as Mr. Talbot is his 4<sup>th</sup> District Councilor.

Mr. Veleber commented on it being great to work with Mr. Milone as he served many years on various town government bodies, and appreciation for his assistance when he became a Town Council member. He thanked Mr. Milone for his years of service and dedication which has made Cheshire one of the best places to live in the U.S.A.

Mr. Falk joined the Council in the middle of a budget process, and he thanked Mr. Milone for his help and guidance in bringing him up to speed with the process. He noted the huge amount of work done by Mr. Milone and Town staff in developing the budget, and thanked him for his years of hard work which will continue to pay dividends for the Town.

On behalf of many people in the Cheshire Community, Mr. Bowman expressed appreciation to Mr. Milone for his professionalism, integrity, compassion, and incredible run as Town Manager. He leaves Cheshire in a good position in the middle of a storm. Mr. Bowman thanked Mr. Milone for his 28+ years of hard work, and wished him success in his retirement and future endeavors.

Chairman Oris presented Michael A. Milone with a Certificate of Recognition from the Town of Cheshire, and read the certificate into the record.

Mr. Milone expressed his gratitude for the incredible opportunity given to him in Cheshire, starting in 1990 when he became Finance Director. He wanted to get into a Town Manager/Town Council form of government, and in 2000 applied for the Cheshire Town Manager job on an interim basis. When he was offered the position on a permanent basis, he accepted it, moved to Cheshire, and it was a great transition for his family.

In his remarks, Mr. Milone thanked his wife, Marilyn, for her understanding, support and encouragement during his tenure as Town Manager. He expressed deep appreciation and gratitude to the many Town Councils under which he served, even when there were disagreements, different opinions and tension, all of which made the process work. The support and confidence displayed towards him, as Town Manager, helped achieve incredible accomplishments, wonderful infrastructure projects, and enhancement of Town services. Mr. Milone thanked the Cheshire community for their support and confidence, noting Cheshire is a community of high quality service. This was recognized by Standard & Poors which recognized the high level of community support in Cheshire and its tradition of a high quality of life.

Mr. Milone acknowledged and thanked the Cheshire civic, religious and social organizations for their confidence and support. He expressed deep appreciation and thanks to Arnett Talbot and Town Government staff for their high level of

professionalism, dedication, commitment, and high skill levels, which turned into good programs and services. Mr. Milone wished new Town Manager Kimball the best of luck in his new position, noting he has a good staff with great support to achieve his goals as Town Manager.

In closing, Mr. Milone stated it time as Town Manager was a lucky run with great professional and personal enrichment.

## **B. Recreation Community Survey Presentation**

Dr. Mederios, Parks and Rec Director, reviewed the survey and results with the Council. A copy of the survey results were in Council packets. Highlights of the survey were presented to the Council.

- 388 total responses; 94% Cheshire residents; 6% non-residents.
- People learn about the department through the website and seasonal brochures (#1), social media (#2), word of mouth, newspaper, flyers/posters, e-mails, at Town facilities, PowerSchool/school newsletters and digital sign outside Youth Center.
- Customer Satisfaction – 44% satisfied; 25% very satisfied.
- Recreation Programs – individual programs received high percentage of satisfaction.
- Program expansion – the Youth Enrichment programs received a high level of interest (music, science, art, language); educational/nature based, adult enrichment, sports, adult fitness, summer day camps, baby/toddler classes were cited for expansion.
- Time of Day – evenings and weekends are the preferred times for new programs.
- Special Events – a high percentage of people are very satisfied, and events were ranked in order of satisfaction.
- Summer Concerts – these are a large expense; specific areas were ranked with band selection #1; 2018 concerts have \$7,000 in sponsorship towards the costs.
- Special Event Recommendations – expand summer concerts; farmers market in the park; outdoor family movie night (August 11<sup>th</sup>); more events at Mixville Park.
- Community Pool – 13% or 42 people have annual or seasonal pool passes; 87% do not have passes.
- Findings Overview for Pool – cost is a barrier, own household pool, no interest in pools, issues with pool rules, prefer daily passes;
- Satisfaction of value of Pool Passes – 6% (18) very satisfied; 4% (13) satisfied; 82% (245) not a pool member.
- Pool Amenities – rock climbing wall (151); inflatable obstacle course (135), slides (156), fitness equipment on land (120) – in water (134); suggestions for splash pad and sauna/hot-tubs.
- Aquatic Programs – swim lessons 25% very satisfied/38% satisfied; private swim lessons 42% satisfied/32% satisfied;
- Aquatic Programs – #1 - birthday parties 84% very satisfied/satisfied.

- Expansion of Aquatic Programs – suggestions for aqua fitness, pool special events, certification courses, aqua sports, adult masters swim team, aqua sports; preference for nights or weekend programs.
- P&R Facility Needs - #1 bathrooms, #2 nature/environmental areas; #3 walking/bike trails; #4 splash pads; #5 outdoor concert/amphitheater.
- Existing P&R Facilities Satisfaction – 16% very satisfied; 52% satisfied; 26% moderately satisfied.
- Improvements at Existing Parks – some of the issues cited for Bartlem Park include more trash cans/dog poop bags; fending repairs; holes in ground; hornets in sandpit/playground. Mixville Park needs volleyball court sand, rebuild pavilion, concession stand or food trucks, dredge pond, expand parking lot, weed removal. Cheshire Park –new lights, light near pavilion. Lock 12 has rotting pavilion, overgrown shrubs, unkempt grounds.
- Top Priorities – were identified by respondents and detailed in the report.
- Goals & Strategies & Measurements (GSM) – are defined and will be organized by category – General Administration, Recreation, Community Pool/Aquatics and Parks/Facilities.

Chairman Oris thanked Dr. Medeiros for the informative presentation and survey results, noting they will be very valuable for the department.

Stating this is a helpful and timely report, Mr. Slocum said the capital budget process is upcoming with some Parks and Rec Department requests. He asked if there is identification on the age of the responders.

This was an anonymous survey and Dr. Medeiros said there was no particular identification of respondents.

Ms. Flynn-Harris was unaware of the survey. She expressed appreciation to Dr. Medeiros for the summer concert sponsorships and food trucks at the concerts.

A great job was done with this survey, and Ms. Nichols did participate in the survey. She noted Dr. Medeiros is instituting new programs, many of which are active recreation type things.

With regard to publication of the survey to the community, Dr. Medeiros said it was on the web site, press releases were issued to The Cheshire Herald and Cheshire Citizen, and surveys were available at the Pool, Senior Center, Library and Arts Place. He commented on the Chapman Property being able to have more non-sports type programs.

This is a very informative survey and Mr. Bowman said it is a baseline moving forward, an efficient tool for budgeting and other projects.

Mr. Veleber thanked Dr. Mederios for the survey and said it was interesting to see some of the responses. It is hoped there will be an increase in program participation, with information coming to the Council.

Chairman Oris commended Dr. Mederios for undertaking this survey. He continues to hear good things about the Parks and Rec Department, and the major bonding of the active Cheshire community. Mr. Oris noted Dr. Mederios is an impressive person, using opportunities to expand programs while being cost conscious. He supports and likes the idea of a farmers market coming to Town in the Fall season.

**C. Public Comments**

Cindy Kleist, 251 Lancaster Way, addressed the issue of the solar carport at police headquarters, asked if it is only for Town vehicles, how to know if others park there. Energy savings will be about \$239,000 over 20 years, and she asked if other towns are doing this.

Forty (40) cars/vehicles can be parked at the carport, and Chairman Oris stated that only Town owned vehicles will use the facility. There is not a big concern about outside use of the area since the unit is located at police headquarters. He is not aware of other towns having a solar carport, and savings could be in the \$220,000 to \$240,000 range over the 20 year span; the project will have no implementation cost to the Town.

Ms. Kleist requested reinstatement of the bulky waste program, and said Stratford CT makes appointments with residents for bulky waste pickup by town crews.

The bulky waste program is on the radar and Mr. Oris explained cost is an issue which keeps increasing, with the Town watching what is going on at the State level.

**3. ITEMS FOR EXECUTIVE SESSION**

**A. Personnel Matters**

**B. Land acquisition**

**C. Economic Incentives.**

MOTION by Mr. Slocum; seconded by Mr. Veleber.

MOVED that the Town Council enter Executive Session at 8:00 p.m. to include Town Manager Kimball, Assistant Town Manager Talbot, Town Attorney Smith, and Attorney Melinda Powell to discuss personnel matters.

VOTE           The motion passed unanimously by those present.

MOTION by Ms. Nichols; seconded by Mr. Slocum.

MOVED that the Town Council exist Executive Session at 8:25 p.m.

VOTE           The motion passed unanimously by those present.

**5.     APPROVAL OF MINUTES – Public Hearing and Regular Meeting  
June 12, 2018; Special Meeting of June 26, 2018.**

MOTION by Ms. Flynn-Harris; seconded by Mr. Veleber.

MOVED to approve the minutes of the Public Hearing and Regular Meeting of June 12, 2018, and Special Meeting of June 26, 2018, subject to corrections, additions, deletions.

VOTE           The motion passed unanimously by those present.

**6.     CONSENT CALENDAR**

MOTION by Mr. Slocum; seconded by Ms. Nichols.

BE IT RESOLVED, that the Town Council approves Resolution #071718-1

**RESOLUTION #071718-1**  
**CONSENT CALENDAR FOR JULY 17, 2018**

BE IT RESOLVED, that the Town Council approves the Consent Calendar for July 17, 2018 as follows:

- A.     Acceptance and appropriation of a \$50 donation from Operation Fuel to the Cheshire Fuel Bank Account.
- B.     Acceptance and appropriation of a \$50 donation from an anonymous donor To the Human Services Gift Account to be used for general purposes.
- C.     Acceptance and appropriation of a \$25 donation from Maureen and Thomas Duhig in memory of Anne Walsh Cronin to the Library Gift Account to be used for general purposes.
- D.     Acceptance and appropriation of a \$10 donation from Martin Cobern to the Library Gift Account to be used for general purposes.
- E.     Acceptance and appropriation of a \$850 donation from the Cheshire Rotary Club to the Library Gift Account to be used for general purposes.
- F.     Acceptance and appropriation of a \$50 donation from R.A.D. participant to the Police Gift Account to be used for R.A.D. classes.

- G. Acceptance and appropriation of a \$190 donation from the residents of Cheshire Country Village Condominiums to the Police Gift Account to be used for Training classes and equipment.
- H. Acceptance and appropriation of a \$200 donation from the Cheshire Lions Club To the Police Gift Account to be used for equipment, tools, education programs.
- I. Acceptance and appropriation of a \$500 donation from Cheshire Women's Group to the Human Services Gift Account for the Senior Center.
- J. Acceptance and appropriation of a \$342.40 donation from Collette Travel Service Inc. from the commission of Canyon Country Trip to the Human Services Gift Account for the Senior Center.
- K. Acceptance and appropriation of a \$20 donation from Mr. and Mrs. Wallinger to the Human Services Gift Account for the Senior Center.
- L. Appropriation of \$1,000 from the Jitney Bus Fund to the Greater Waterbury Transit District for FY 18-19 dues for non ADA Service.
- M. Acceptance and appropriation of a 2019 Historic Documents Preservation In the amount of \$6,500 for document imaging.

VOTE           The motion passed unanimously by those present.

**7.    ITEMS REMOVED FROM CONSENT CALENDAR**

**8.    OLD BUSINESS**

**A.    Award of contract for solar carport at Cheshire Police Department.**

MOTION by Mr. Bowman; seconded by Ms. Flynn-Harris

BE IT RESOLVED, that the Town Council approves Resolution #071718-2

**RESOLUTION #071718-2**

BE IT RESOLVED, that the Town Council, pursuant to the recommendation of the Energy Commission, approves a Solar Power and Services Agreement between Greenskies Renewable Energy LLC and the Town of Cheshire for the installation and operation of a solar carport at Cheshire Police Headquarters, and authorizes Town Manager Sean M. Kimball to execute said Agreement.

Discussion

This agenda item has been before the Planning Committee, and Mr. Bowman noted there were questions throughout this project. He is satisfied with the answers and will support the project.

Town Engineer Gancarz briefly reviewed the project, which will have 40 vehicle spaces, located behind the police headquarters. The Town secured ZEREC credits through Eversource. The project went out to RFP; 2 firms responded to design, permit and operate the solar carport; and there is no financial contribution from the Town. There are estimated savings of \$239,000 over 20 years, creation of green power, no capital investment, and provision of parking spaces at the police department. The building code for wind is 100-110 mph.

Mr. Talbot stated this project was discussed and is endorsed by the Energy Commission.

Ms. Flynn-Harris asked about this project going to the PBC for oversight. With regard to referring this project to Public Building Commission, Mr. Oris said PBC would oversee this project.

Chief Dryfe explained there are sufficient parking spaces for CPD vehicles and private vehicles (police officers) in some of the spaces.

Mr. Veleber asked about the vetting of this company, financial requirements, and determination that they were the most viable bidder.

According to Mr. Gancarz the selected firm was vetted with submission of its balance sheet, assets and liabilities. The company operates 320 energy installations across the country, has been in business for 10 years, and once the carport is built they will operate it. The facility will generate power; the town gets the benefit; no maintenance is required; and if the company goes bankrupt the power will still be generated.

Section 3.4 of the contract (solar access license) was cited by Mr. Oris and read into the record. He asked about trees over adjacent parcels, shading the unit, blocking sunlight from the system, and the Town's obligation in this regard.

Mr. Gancarz noted the only abutter is Highland School, and the carport is located in the CPD confines. There will not be trees close enough to cause shadowing.

Attorney Smith has read and approved the contract.

VOTE           The motion passed unanimously by those present.

**B.     Approval of economic incentive for Hartford Healthcare.**



MOTION by Mr. Slocum; seconded by Ms. Nichols

BE IT RESOLVED, that the Town Council approves Resolution #071718-3

**RESOLUTION #071718-3**

BE IT RESOLVED, that the Town Council approves a tax incentive agreement for Cheshire Medical Associates, LLC for 254, 266 and 292 South Main Street, per the terms and conditions as attached.

**Discussion**

In the Council packet there is a memo from Mr. Sitko about the incentive being requested now while the building is being constructed. The savings amount to just under \$1M and do not impact the equipment in the building. The Town has used the incentive program 33 times and Mr. Slocum supports the agreement.

Town Manager Kimball stated the actual tax break is based on the final value on certificate of occupancy from the Assessor, and this is based on a formula.

Mr. Oris said the personal property for this building will be significant with medical equipment. The incentive program creates an opportunity for property owners to attract tenants, and the tax savings is significant for tenants.

VOTE           The motion passed unanimously by those present.

**9.    NEW BUSINESS**

**A.    Overview of proposed Fiscal Year 2018-20198 Five Year Capital Expenditure Plan and Annual Capital Expenditure Budget.**

A copy of the proposed capital budget was in the Council packets. Town Manager Kimball reviewed his recommended capital budget.

Total requests received - \$71,476,000; 91 projects; with careful consideration the total was reduced by \$13,041,000; new total is \$58,235,000, which is +\$10.4M over last year's capital budget.

The proposed Board of Education (BOE) capital expenditure budget has not been modified at this time. The BOE projects are over many years and for many facilities. The referendum limit is \$500,000. Some of the projects are divided across multiple projects and phased in over years. BOE has 35 projects, 65 appropriations, spread over five (5) years, and they are highlighted in the budget document.

The net capital costs between offsetting grants and cash funding is \$8,655,400; this reduces the net capita total cost to \$49,579,600; the average CEP gross is \$53.2M, and net of \$42.1M over the past five adopted budgets. The budget requests per Town departments are listed in the document.

Budget Chairman Slocum cited the upcoming budget workshops for capital budget. July 24<sup>th</sup>, July 26<sup>th</sup>, August 7<sup>th</sup>, August 9<sup>th</sup>; Public Hearing August 14<sup>th</sup> w/WPCA, Recap on August 15<sup>th</sup>, adoption of CEP August 21<sup>st</sup>. He mentioned consideration of holding workshops on a Saturday (eliminating an evening meeting), and asked Councilors to let him know if there is an interest.

**B. Call for public hearing on the proposed Fiscal Year 2018-2019 Five Year Capital Expenditure Plan and Annual Capital Expenditure Budget.**

MOTION by Mr. Slocum; seconded by Ms. Nichols

BE IT RESOLVED, that the Town Council approves Resolution #071718-4

**RESOLUTION #0717184-4**

BE IT RESOLVED, that the Town Council shall hold a public hearing jointly with the Water Pollution Control Authority at 7:00 p.m. on Tuesday, August 14, 2018, to consider the proposed Fiscal Year 2018-2019 Five Year Capital Expenditure Plan and Annual Capital Expenditure Budget, and

BE IT FURTHER RESOLVED, that the Town Manager shall cause a notice of said public hearing to be posted and published according to law.

VOTE           The motion passed unanimously by those present.

**C. Approval of amended Engineering Job Descriptions.**  
**i. Director of Public Works and Engineering**  
**ii. Town Engineer**  
**iii. Engineering Operations Manager**  
**iv. Assistant Town Engineer**

MOTION by Ms. Nichols; seconded by Mr. Talbot.

BE IT RESOLVED, that the Town Council approves Resolution #071718-5

**RESOLUTION #071718-5**

BE IT RESOLVED, that the Town Council approves the amended job description for the following positions, as approved in the FY 18-19 Adopted General Operating Budget, effective July 1, 2018.

Director of Public Works and Engineering  
Town Engineer  
Engineering Operations Manager  
Assistant Town Engineer

Discussion

These amended job descriptions are the result of changes in the budget for FY 2018-2019. Ms. Nichols pointed out that Town Engineer Gancarz will reduce his work hours to 20 a month, resulting in position changes in the Engineering Department. She advised that Mr. Gancarz is legally the Town Engineer.

VOTE           The motion passed unanimously by those present.

**D.     Approval of supplemental appropriation for flood dike enhancements at The Waste Water Treatment Plant.**

MOTION by Ms. Slocum; seconded by Mr. Veleber.

BE IT RESOLVED, that the Town Council approves Resolution #071718-6

**RESOLUTION #071718-6**

BE IT RESOLVED, that the Town Council appropriates \$60,000 from the Water Pollution Control Department Reserve Fund to raise the flood dike surrounding the Waste Water Treatment Plant to meet the new certification requirements of FEMA.

Discussion

Mr. Slocum reported the Budget Committee met and discussed this agenda item. The Town is paying flood insurance for the dike which was necessitated after the 1982 storm with heavy rains and water damage to the treatment plant. The dike met all the objectives of FEMA. With upgrading the dike the flood insurance will be eliminated with savings to the Town.

The issues surrounding the flood dike were explained by Mr. Gancarz.

In 1982 there was a major storm with the Quinnipiac River flooding out the treatment plant, which was under 2 to 3 feet of water. Mr. Gancarz explained there was a Soil Conservation Service study to design and build a dike to serve the plant and protect it from flooding. An internal storm water system was developed and storm water pumps to pump water out of the dike. The plant has been protected over the past 30 years. During the recent plant upgrade, all the storm pumps and controls were replaced, along with an emergency generator to pump everything. The dike was built by federal agencies, but FEMA did not recognize the dike. The Town has been purchasing flood insurance, per FEMA, at a high premium cost of \$7,000 annually to cover two buildings for a \$260,000 policy. The premium increases annually. During an insurance review one year ago it was decided to get the dike accredited. As of a week ago FEMA accepted all the Town's information for revising the flood plain. Once the freeboard is increased for a 100 year storm -- 3.5 feet on the up-stream side and 3 feet on the downstream side, FEMA will accredit the dike. There would be a savings of \$7,500 in insurance premiums for the Town.

The FEMA process takes up to 10 months. Mr. Gancarz advised a general management information plan was put together, i.e. buying materials off the State bid, use of Town top soil, getting materials and labor, hiring contractor to install the dike. The cost is \$60,000, with the project being done as efficiently as possible.

VOTE           The motion passed unanimously by those present.

**E.     Award of bid for Fire Headquarters roof repair project.**

MOTION by Mr. Bowman; seconded by Mr. Veleber.

BE IT RESOLVED, that the Town Council approves Resolution #071718-7

**RESOLUTION #071718-7**

BE IT RESOLVED, that the Town Council approves the roof replacement project at the Fire Headquarters to Gold Seal Roofing & Sheetmetal Inc. for \$123,500 per the recommendation of the Public Building Commission.

Discussion

The PBC vetted the bids and everything for approval. Mr. Bowman explained the roof is leaking and needs to be taken care of as soon as possible.

VOTE           The motion passed unanimously by those present.

**F.     Naming of the administrative building at the Waste Water Treatment Plant in honor of retired Superintendent Dennis Dievert.**

MOTION by Mr. Veleber; seconded by Ms. Flynn-Harris

BE IT RESOLVED, that the Town Council approves Resolution #071718-8

**RESOLUTION #071718-8**

BE IT RESOLVED, that the Town Council names the administrative building at the Waste Water Treatment Plant in honor of retired Superintendent Dennis Dievert.

Discussion

Mr. Veleber stated that Supt. Dievert served 15 years at the treatment plan, and oversaw the recent plant upgrade. By having the administrative building bear his name there is recognition for his service and dedication to the Town and the facility.

Ms. Slocum commented on Supt. Dievert being an excellent person, who engaged with Council members about the plant and the project budget. He took great care of the plant in an understated/soft spoken way, ran a very tight ship, and people were devoted

to him and his management style. This recognition is very appropriate at the treatment plant for Supt. Dievert.

This agenda item was discussed at the Planning Committee meeting, and Ms. Flynn-Harris said it was well received and considered the best way to honor Supt. Dievert.

Chairman Oris commented on Supt. Dievert as a class act, a professional, and serving the treatment facility very well. He is happy to support the naming request.

VOTE           The motion passed unanimously by those present.

**G.     Approval of Town Manager's FY 18-19 Goals and Objectives.**

MOTION by Ms. Nichols; seconded by Mr. Talbot.

BE IT RESOLVED, that the Town Council approves Resolution #071718-9

**RESOLUTION #071718-9**

BE IT RESOLVED, that the Town Council approves the Town Manager's Goals, with the understanding that the objectives will be developed and presented to the Council during the remainder of the calendar year.

Discussion

The Council was informed by Ms. Nichols that the Personnel Committee met with Town Manager Kimball to review and discuss his goals and objectives. Since Mr. Kimball has only been in his position since June, the committee decided to give him an extended time frame to November for submission of his goals and objectives to the Council.

Because the document is new, and before Mr. Kimball went through the effort to flush out the objectives, Mr. Talbot stated the committee wanted the Council to see the first submission. The committee and Mr. Kimball discussed the stated goals, talked about a new title for goal #3, but agreed on the substance of this goal.

VOTE           The motion passed unanimously by those present.

**H.     Approval of indemnification clause in the Memorandum of Understanding Between the State of Connecticut Department of Emergency Services And Public Protection and the Town of Cheshire Police Department For the License Plate Reader Project.**

MOTION by Mr. Slocum; seconded by Ms. Nichols.

BE IT RESOLVED, that the Town Council approves Resolution #071718-10

**RESOLUTION #071718-10**

BE IT RESOLVED, THAT THE Town Council approves the indemnification clause in the Memorandum of Understanding between the State of Connecticut Department of Emergency Services And Public Protection and the Town of Cheshire Police Department for the License Plate Reader Project.

Discussion

In this agreement, Mr. Slocum said there is less cost and savings.

Chief Dryfe explained previous Councils approved the purchase of license plate readers, but CPD did not have the technology to work with the program at that time. Police vehicles now have the updated technology, and CPD wants to purchase the license plate readers. These readers are in common use throughout the State by municipalities and the State Police. There would be three cameras on the back of the police car which read the license plates, but does not scan cars. The readers are effective in identifying stolen cars or those wanted in connection with a crime, with many towns using them for scofflaws. The reader compares the license plate against the data base on cars wanted for something else...i.e. stolen car, expired registration, suspended driver's license. This is a "pilot" project for one year; cost of cameras is \$15,000; at the end of the pilot program the State will determine whether public departments can join. Additional costs to the State are not anticipated in the first year, and actual cost is minimal at estimated \$100 per month.

Many questions were asked by Councilor including the following...costs for software and units for one or two patrol vehicles, scanning license plates w/outstanding issues, what will be found with undertaking this program, the maintenance, accuracy and cost of records, how long records are kept, provision of a report to the Town about how the program is operating and its value.

Chief Dryfe answered the questions. The patrol cars have technology for the reader program; only one patrol car will have the reader unit/cameras per the State limit; one unit costs \$15,000; the reader only scans license plates to the data base with violations or outstanding issues; access to the information is in the computer record; only police officers can access this information; the reports give current activity; reader provides identification of vehicles coming to town for other crimes, unregistered/uninsured vehicles etc.; there must be verification with the Dispatcher on the license plates; State Police Dept. maintains the records which are covered under the State Retention Law; after 90 days the records are purged; policy states the records cannot be used for personal use; first year costs of about \$8,500 for a stand-alone server; future costs of \$4,000 annually for maintenance and agreement; 2 ALPR Systems \$15,589 per unit.

Chairman Oris commented on this being a good program for CPD, and asked about the time frame to get the system in service.

Deputy Chief Pichnarcik advised a CPD policy is being established, and equipment turn-around is two months.

Chief Dryfe stated a report on the program will be submitted to the Council.

VOTE           The motion passed unanimously by those present.

**I.       Approval of CHRO Settlement (possible executive session)**

MOTION by Ms. Nichols; seconded by Ms. Flynn-Harris.

BE IT RESOLVED, that the Town Council approves Resolution #071718-11

**RESOLUTION #071718-11**

BE IT RESOLVED, THAT THE Town Council approves the settlement in the Connecticut Commission on Human Rights & Opportunities case of Sandra Petela v. the Town of Cheshire pursuant to the terms presented.

VOTE           The motion passed 7-0-1; Mr. Bowman opposed.

**J.       Approval of Unsafe Premises Ordinance**

MOTION by Ms. Flynn-Harris; seconded by Mr. Bowman.

BE IT RESOLVED, that the Town Council approves Resolution #071718-12

**RESOLUTION #071718-12**

BE IT RESOLVED, THAT THE Town Council approves the Unsafe Premises Ordinance (new) as presented and attached per the recommendation of the Ordinance Review Committee.

**Discussion**

Ms. Flynn-Harris stated this agenda item is requested to be tabled pending further discussion and fine tuning by the Ordinance Review Committee.

MOTION by Ms. Flynn-Harris; seconded by Mr. Veleber.

MOVED to table Agenda Item J, Approval of Unsafe Premises Ordinance.

VOTE           The motion passed unanimously by those present.

**10.   TOWN MANAGER'S REPORT AND COMMUNICATIONS**

- A. Monthly Status Report - in Council packets**
- B. Department Status Reports: Police, Fire, Fire Marshal.  
In Council packets**
- C. Other Reports**

Town Manager Kimball submitted the following information to the Council, and the report is attached to the minutes.

May 15<sup>th</sup> Tornado/Storm – A formal request was made to FEMA; reimbursement of damages could be forthcoming; residents could be eligible for up to \$34,000 in uninsured property damage reimbursement; the Town could have up to \$50,000 reimbursement for uninsured costs; residents are advised to keep and maintain records and receipts of expenses.

Linear Trail – A ribbon-cutting ceremony is scheduled for Sunday, September 9<sup>th</sup>, at 12:30 p.m. at the West Main Street train entrance.

Economic Development – Chase Bank building on South Main Street; Riverhouse Hospitality at Route 10 & Black's Road; Rondo' Realty addition to VR Osteria; climate-controlled Self-storage facility (50,000 SF) at Route 10 & DMV facility.

Road Paving – the first phase is completed; next phase starts in September; the listing of roads is in the report.

Summer Concerts – first concert is Friday, July 20<sup>th</sup> – Soul Sound Revue; three more concerts planned for July 27<sup>th</sup>, August 3<sup>rd</sup> and August 10<sup>th</sup>.

Recruitments/Promotions – CPD and the Town welcome new police officer, Yodiel Cruz, sworn in on July 5<sup>th</sup>; Christopher Wren joins the PW Department as the new Maintainer; CPD promotion of Sam DeCapua to Detective and Matthew Wium to Patrol Sergeant; PW Dept. Anne McBain promoted to Assistant to Director of Public Works and Engineering; Library promotion of Nicole Hansen to Library Technical Assistant.

Upcoming Council Meetings – Budget Workshops & Joint Town Council Meetings schedule – July 24<sup>th</sup>, July 26<sup>th</sup>, August 7<sup>th</sup> (with BOE), August 9<sup>th</sup>; August 15<sup>th</sup>, August 21<sup>st</sup> Adoption of CEP; and Public Hearing w/WPCA August 14<sup>th</sup>.

## **11. REPORTS OF COMMITTEES OF THE COUNCIL.**

### **A. Chairman's Report**

- i. Appointment of Town Historian referred to the Personnel Committee.**



Solid Waste Committee – Mr. Veleber noted meeting scheduled for July 18<sup>th</sup>.

Ordinance Review Committee – Ms. Flynn-Harris will schedule a meeting.

**B. Miscellaneous**

**12. MISCELLANEOUS AND APPOINTMENTS**

**A. Liaison Reports**

Planning and Zoning Commission – Mr. Veleber reported PZC adopted a Pre-Approval Application Process, and held the first application meeting last week for property off I-691.

Ms. Flynn-Harris reported Ball & Socket Arts will include an “Arts Market” at the September 9<sup>th</sup> event.

**B. Appointments to Boards and Commissions**

MOTION by Mr. Talbot; seconded by Ms. Nichols.

MOVED that the Town Council approve the following reappointment:

Cable TV Advisory Council – reappointment of Therese Bradley (D), term of office June 30, 2018 to June 30, 2020.

VOTE           The motion passed unanimously by those present.

**13. TOWN ATTORNEY REPORT AND COMMUNICATIONS**

**14. COUNCIL COMMUNICATIONS**

**A. Letters to Council.**

Chairman Oris read a letter from Chamber of Commerce Director Yetta Auger, thanking the Council for the \$5,000 contribution to the Fall Festival Fireworks Display.

**B. Miscellaneous**

**15. ADJOURNMENT**

MOTION by Mr. Veleber; seconded by Mr. Slocum.

MOVED to adjourn the meeting at 9:45 p.m.

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VOTE           The motion passed unanimously by those present.

Attest:

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Marilyn W. Milton, Clerk