

**MINUTES OF THE PLANNING COMMITTEE MEETING, 6:30 P.M., MONDAY, JULY 16, 2018,
ROOM 210, TOWN HALL, 84 SOUTH MAIN STREET, CHESHIRE CT 06410**

Present: Planning Committee: Chair Paul Bowman, Patti Flynn-Harris, Tim Slocum. Staff: Police Chief Neil Dryfe, Deputy Police Chief Brian Pichnarcik, Town Engineer Walter Gancarz, Assistant Town Manager Arnett Talbot. Guest: Tim White.

1. Planning Committee Chairman Bowman called the meeting to order at 6:35 p.m., and a quorum was determined to be present.
2. The group pledged allegiance to the flag.
3. MOTION by Ms. Flynn-Harris, seconded by Mr. Slocum, to name the administrative building at the Waste Water Treatment Plant in honor of retired plant Superintendent Dennis Dievert. VOTE: passed unanimously.
4. Mr. Gancarz provided background information regarding the proposed solar carport at the Police Department and the subsequent agreement with Greenskies. He explained that the Energy Commission recommended this carport, which would be built and operated by Greenskies at no cost to the Town, and with a potential for \$6,000 in electricity savings per year for 20 years. Chief Dryfe supports the project, explaining that it will protect police vehicles and officers from the elements. At the end of the 20 year agreement, the Town will have the option to extend the contract, purchase the facility, or ask that the vendor remove it at their expense.

Mr. Gancarz responded to questions from Committee members, confirming the savings, the specs and permits for the project, and the timetable.

MOTION by Mr. Slocum, seconded by Ms. Flynn-Harris that the Planning Committee recommends to the full Council that approval be granted for a solar car port installation at the Police Department, and further that said project be referred to the Public Building Commission. VOTE: passed unanimously.

4. The need for an electronic recording policy for board, commission and committee meetings as referenced in the new Charter was discussed. Staff will gather sample policies from other municipalities, and the Committee will develop a proposed policy.

MOTION to adjourn at 7:10 p.m. by Ms. Flynn-Harris, seconded by Mr. Slocum. VOTE: passed unanimously.

Respectfully submitted,

Arnett Talbot
Asst. Town Manager