

**MINUTES OF THE CHESHIRE TOWN COUNCIL BUDGET COMMITTEE MEETING  
HELD ON TUESDAY, NOVEMBER 12, 2013 AT 6:45 P.M. IN ROOM 207, TOWN  
HALL, 84 SOUTH MAIN STREET, CHESHIRE CT 06410**

Present

David Schrumm, Chairman; Michael Ecke, Thomas Ruocco.

Staff: Town Manager Michael A. Milone; Finance Director James Jaskot; Vincent Masciana, Dept. of Education, Director of Management Services.

**1. ROLL CALL**

The clerk called the roll and a quorum was determined to be present.

**2. PLEDGE OF ALLEGIANCE**

The group Pledged Allegiance to the Flag.

3. Acceptance and appropriation of \$627 in proceeds from concessions at Seussical Musical to the Human Services Gift Account for general purposes.
4. Acceptance and appropriation of a \$25 anonymous donation to the Human Services Gift Account for general purposes.
5. Acceptance and appropriation of a \$118 donation from Town Hall employees To the Human Services Gift Account for general purposes.
6. Acceptance and appropriation of a \$2,161.86 donation from the Cheshire Fire Department fundraiser to the Human Services Gift Account for general purposes.
7. Acceptance and appropriation of a \$2,369.57 donation from the Ladies of Copper Hill to the Cheshire Fuel Bank.
8. Acceptance and appropriation of a \$250 donation from Noreen Carrano to the Parks Gift Account for a memorial tree and plaque.
9. Acceptance and appropriation of a \$30 donation from Beth Esposito to the Parks Gift Account for a brick at the Living Classroom.
10. Acceptance and appropriation of a \$380 donation from the Cheshire Newcomers Club Chili Fundraiser for the Cheshire Fuel Bank.
11. Acceptance and appropriation of a \$50 donation from the Cheshire Fire Department Ladies Auxiliary in memory of Denise Tice to the Library Gift Account for materials, furniture and computers.
12. Acceptance and appropriation of a \$50 donation from the Cheshire Fire Department Ladies Auxiliary in memory of Janice Walston to the Library Gift Account for materials, furniture and computers.

13. Acceptance and appropriation of a \$50 donation from the Cheshire Democratic Womens Club in honor of Joy and Arthur Hostage to the Library Gift Account for materials, furniture and computers.
14. Acceptance and appropriation of a \$250 donation from the Cheshire Lion's Foundation to the Parks and Recreation Gift Account for the Best Buddies Dance.

MOTION by Mr. Ruocco; seconded by Mr. Ecke

MOVED that the Budget Committee accept and approve agenda items # 3 through #14, and forward to the full Town Council for approval.

VOTE           The motion passed unanimously by those present.

15. Acceptance and appropriation of \$54,825 in funding from the Connecticut Department of Transportation FY 2014 Comprehensive DUI Enforcement Program grant.

MOTION by Mr. Ruocco; seconded by Mr. Ecke

MOVED that the Budget Committee accept and approve agenda item #15 and forward to the full Town Council for approval.

Discussion

Mr. Milone advised that this money comes in and is segregated for the stated purpose. Over the years the grant has increased due to the benefits of the program and towns being aggressive.

There are four (4) DUI stops – Memorial Day, Labor Day, Christmas and New Years Day holidays.

VOTE           The motion passed unanimously by those present.

16. Appropriation of \$31,000 from the Peck Jones Fund for a world language lab At Cheshire High School.
17. Appropriation of \$3,401.75 from the Tompkins Fund to the Cheshire Public Library.

MOTION by Mr. Ruocco; seconded by Mr. Ecke

MOVED that the Budget Committee accept and approve agenda items # 16 and #17 forward to the full Town Council for approval.

Discussion

Mr. Jaskot explained that the appropriation for the Peck Fund should be \$30,278.675, which is exactly 4% of the total fund. The resolution adopted by the Council last year is attached to each of the requests. He stated the money is invested in a long term CD pool.

VOTE The motion passed unanimously by those present.

MOTION by Mr. Ruocco; seconded by Mr. Ecke

MOVED that the Budget Committee accept and approve agenda item #17 and forward to the full Town Council for approval.

VOTE The motion passed unanimously by those present.

18. Authorization to apply for a Connecticut Department of Mental Health and Addiction Services Local Prevention Council Grant for \$4,425 to be used For Addiction Awareness and Prevention Program.

MOTION by Mr. Ruocco; seconded by Mr. Ecke

MOVED that the Budget Committee accept and approve agenda item #18 and forward to the full Town Council for approval.

VOTE The motion passed unanimously by those present.

19. Acceptance and appropriation of a \$9,668 "Neighbor to Neighbor Energy Challenge" reward for participation for the purchase of light fixtures and LED Bulbs.

MOTION by Mr. Ruocco; seconded by Mr. Ecke

MOVED that the Budget Committee accept and approve agenda item #19 and forward to the full Town Council for approval.

VOTE The motion passed unanimously by those present.

20. Approval of Sandbank Road Lease for School Bus Depot.

MOTION by Mr. Ruocco; seconded by Mr. Ecke

MOVED that the Budget Committee accept and approve agenda item #20 and forward to the full Town Council for approval.

Discussion

Mr. Masciana explained that this is a five (5) year lease for \$1.00, and the Council resolution is for renewal of the Sandbank Road Lease with the State. In the lease renewal there were two requests to the State. First, change the time in which the lease could be terminated to 270 days, from 180 days. Any improvements to the property must go through the State first, and the BOE requests that paving and adding lighting be allowed without going first to the State. With these changes the lease is good, and even without the changes, the Council is asked to authorize the Town Manager to approve the contract.

Mr. Schrumm talked about the .8 acres added in the past, and if there would be space at the site for possible Linear Trail parking in the future.

This additional section is on the Route 10 side, and Mr. Masciana said the fencing would have to be changed.

There was a meeting with DOT in Cheshire today, and Mr. Milone reported that the Town was told to find trail parking north of Jarvis Street. He said the Town would want something in the mid-point between Jarvis and Southington and DOT is looking at the parking issue.

VOTE           The motion passed unanimously by those present.

21.   Bid waiver for portion of the purchase of two dump trucks.

MOTION by Mr. Ruocco; seconded by Mr. Ecke

MOVED that the Budget Committee accept and approve agenda item #21 and forward to the full Town Council for approval.

VOTE           The motion passed unanimously by those present.

Discussion

Mr. Schrumm stated that the Town is purchasing most of the components for the trucks off the State bid.

Mr. Milone explained that this is a request for a bid waiver on the cab and chassis for two trucks. There have been problems with the current trucks, and Mr. Kaiser, Fleet Manager, wants to purchase Freightliner cabs and chassis. The waiver is about \$2,000 per truck. Without approval the purchase would be made off the State bid for inferior trucks, and possibly at a higher price.

22.   Redesignation of balance of CNR funds for the Church Hall Drive Project to A new CNR Town Center Sidewalk Project, and amendments to the bond appropriations for the Town Center Sidewalk and Town Hall Sidewalk Capital Projects.

MOTION by Mr. Ruocco; seconded by Mr. Ecke

MOVED that the Budget Committee accept and approve agenda item #22 and forward to the full Town Council for approval.

Discussion

For the Council agenda, Mr. Milone advised there are two parts to this item, and there is an additional resolution is on Council's desks...resolution #111213-16.

Mr. Jaskot informed the committee that the Town is taking \$49,000 (funds not fully spent) out of the Church Drive project, and using this money to create a new CNR project of \$49,000 for sidewalks/brick pavers for the Town Center and Town Hall courtyard. Resolution #111213-16 is appropriation of \$43,000 to the Town Center Paver Project. This project was fully bonded at \$180,000, but all the money was not needed; the Town must use these proceeds; and will use them for the Town Center Paver Project.

The original plan was for the Town Center Sidewalk to be cement with a brick paver on the perimeter, and Mr. Milone informed the committee that the Historical District Commission would not permit this type of plan. The Town had to use pavers for the entire project, and was over budget by \$72,000. The Town Hall project was under budget, and these savings are being used to fund a portion of the overage in the Town Center project. The balance to complete the project will come out of the Church Drive CNR project. Mr. Milone noted that the project will not be completed this year; it needs more funding; and there are extra expenses associated with the project. It will be called "Town Hall/Town Center Paver Project, and will have one pot of money to get it completed.

Mr. Jaskot stated that there is a \$43,000 capital project appropriation and a \$49,000 CNR appropriation, and there is no increase in the total appropriation.

Regarding Town Hall, Mr. Schrumm recommended that the front steps of the building be repaired.

VOTE           The motion passed unanimously by those present.

23.   Referral of capital projects to the Public Building Commission.

MOTION by Mr. Ruocco; seconded by Mr. Ecke

MOVED that the Budget Committee accept and approve agenda item #23 and forward to the full Town Council for approval.

Discussion

This the annual referral of projects to the PBC.

15.	Pool Building Roof Repairs	\$110,000	110,000 Bonds
16.	Community Pool Bubble Replacement Tension Membrane	\$3,200,000	3,200,000 Ref (Bonds)
17.	Upgrade Public Bathrooms and Concession ADA and Code Compliance, CHS Athletic Complex	\$ 350,000	350,000 Bonds
18.	Districtwide Roof Repairs & Replacements	\$ 200,000	200,000 Bonds
23.	Site Specific Flooring Replacement	\$ 250,000	250,000 Bonds
24.	Site Specific Sidewalk, Chimney and Masonry Repairs	\$ 250,000	250,000 Bonds

The following projects are referred to the BOE.

20.	West Gym Floor Replacement CHS	\$ 300,000	300,000 Bonds
22.	Site Specific Repaving Driveways and Parking Lots	\$ 300,000	300,000 Bonds
26.	Classroom improvements Science Labs CHS	\$ 300,000	300,000 Bonds
27.	Various School Building Improvements	\$ 150,000	0 CNR

Mr. Schrumm said that his understanding is that the CHS cafeteria project will be done with the advice of the PBC.

Mr. Masciana commented on some issues with moisture in the West Gym floor, and advised this is being checked out. It will be resolved before a new floor is installed.

VOTE The motion passed unanimously by those present.

24. Authorization to apply for a STEAP grant for sidewalk extensions on West Main Street.

MOTION by Mr. Ruocco; seconded by Mr. Ecke

MOVED that the Budget Committee accept and approve agenda item #24 and forward to the full Town Council for approval.

Discussion

Mr. Milone informed the committee that \$500,000 is the maximum amount that can be applied for with this grant. It is expected that Cheshire could get about \$350,000. The grant submission deadline is April 2014, and the Town will submit the grant early as there is a strong case for receiving funding since the STEAP grant funded the West Main Streetscape project. The State Legislators will be advised of Cheshire's grant submission so they can assist in securing the funding. Mr. Milone will also check if there are other grants for senior citizens for this type of project.

VOTE The motion passed unanimously by those present.

25. Approval of CPFA Fee Schedule.

MOTION by Mr. Ruocco; seconded by Mr. Ecke

MOVED that the Budget Committee accept and approve agenda item #25 and forward to the full Town Council for approval.

Discussion

This is the first time the fee schedule for CPFA has come before the Council. The committee briefly discussed the changes.

VOTE The motion passed unanimously by those present.

26. Approval of bid waiver for the Senior Center Elevator Project.

MOTION by Mr. Ruocco; seconded by Mr. Ecke

MOVED that the Budget Committee accept and approve agenda item #26 and forward to the full Town Council for approval.

VOTE The motion passed unanimously by those present.

27. Approval of bid waiver for the Public Works Garage Door Project.

MOTION by Mr. Ruocco; seconded by Mr. Ecke

MOVED that the Budget Committee accept and approve agenda item #27 and forward to the full Town Council for approval.

VOTE The motion passed unanimously by those present.

28. Acceptance and appropriation of \$30,406.04 in FEMA funds for the Cheshire High School West Gym Roof Replacement.

MOTION by Mr. Ruocco; seconded by Mr. Ecke

MOVED that the Budget Committee accept and approve agenda item #28 and forward to the full Town Council for approval.

Discussion

Mr. Jaskot reported that this is the last of FEMA money from Storm Sandy. The FEMA reimbursement from the blizzard will be about \$250,000 and checks should be coming in shortly.

VOTE The motion passed unanimously by those present.

29. Waiver of bid for the Community Pool and authorization for REP.

MOTION by Mr. Ruocco; seconded by Mr. Ecke

MOVED that the Budget Committee accept and approve agenda item #29 and forward to the full Town Council for approval.

Discussion

There is a new resolution for the Council from the Attorney Johnson. Mr. Milone told the committee that the Council does not have the authority to waive the design requirements in the PBC regulations. The Council can defer until there is a decision on the contract award.

VOTE The motion passed unanimously by those present.

30. ADJOURNMENT

MOTION by Mr. Ruocco; seconded by Mr. Ecke.

MOVED to adjourn the meeting at 7:28 p.m.

VOTE The motion passed unanimously by those present.

Attest:

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Marilyn W. Milton, Clerk



