

**MINUTES OF THE CHESHIRE TOWN COUNCIL BUDGET COMMITTEE MEETING
HELD ON TUESDAY, JANUARY 13, 2015, AT 7:15 P.M. IN ROOM 207, TOWN
HALL, 84 SOUTH MAIN STREET, CHESHIRE CT 06410**

Present

David Schrumm, Chairman; Thomas Ruocco and Peter Talbot.

Staff: Michael A. Milone, Town Manager; James Jaskot, Finance Director

1. ROLL CALL

The clerk called the roll and a quorum was determined to be present.

2. PLEDGE OF ALLEGIANCE

The group Pledged Allegiance to the Flag.

3. Acceptance and appropriation of aggregate donations from the Cheshire Land Trust and Suburban Garden Club of \$1,600 for a memorial bench for Josephine Kowalski.
4. Acceptance and appropriation of a donation of \$25 from David and Gail Coneita for a memorial bench for Linda Hammerman.
5. Acceptance and appropriation of a \$6 donation from Yellow House event to the Human Services Gift Account for general purposes.
6. Acceptance and appropriation of a \$73 donation from Cecchetti Ballet workshop to the CPFA Gift Account for annual scholarships.
7. Acceptance and appropriation of a \$200 donation from the Cheshire Rotary Club to the Human Services Gift Account for the purchase of Printshop software for the Senior Center.
8. Acceptance and appropriation of a \$500 donation from Michael and Marilyn D'Angelo to the Cheshire Fuel Bank.
9. Acceptance and appropriation of a \$120 donation from Town Employees Dress Down Fund to the Human Services Gift Account to help residents in need.
10. Acceptance and appropriation of a \$100 donation from Marie Hirschfeld in honor of the Richard Beaudoin and Ken Mita families, Bob and Pat Lucash and Elaine Barton to the Human Services Gift Account to help residents in need.
11. Acceptance and appropriation of a \$11.70 donation from a Yellow House event to the Human Services Gift Account for general purposes.
12. Acceptance and appropriation of an aggregate of \$20 in donations from the Senior Center to the Jitney Bus Fund.

13. Acceptance and appropriation of a \$2,500 donation from the Temple Lodge 16AF to the Human Services Gift Account for residents in need.
14. Acceptance and appropriation of a donation of \$300 from Cathleen Devlin to the Cheshire Fuel Bank.
15. Acceptance and appropriation of a \$100 donation from Cathleen Devlin in honor of her mother to the Jitney Bus Fund.
16. Acceptance and appropriation of a \$55 donation from Stephanie Ferrall and Violet Howard to the Jitney Bus Fund.
17. Acceptance and appropriation of a \$400 donation from Barbara Cable to the Cheshire Fuel Bank.
18. Acceptance and appropriation of a \$20 donation from Donna Harris to the Police Gift Account for general purposes.

MOTION by Mr. Ruocco; seconded by Mr. Talbot.

MOVED to accept agenda items #3 through #18 and forward to the full Town Council for approval.

VOTE The motion passed unanimously by those present.

19. Bidding Requirements.

MOTION by Mr. Ruocco; seconded by Mr. Talbot.

MOVED to accept agenda item #19 and forward to the full Town Council for approval.

Discussion

Mr. Milone informed the committee that the limits have not been changed in 14 years, and after discussion with department heads there was a list of issues regarding bidding. Inflation has increased 33% in 14 years, and he used 14% as the percentage increase in the bid limits -- non-construction related services, \$14,000, and \$28,000 bid limit for construction related services. Mr. Milone stated that PW Director Noewatne cited a list of items which could save time and costs on the front end, i.e. rental of equipment. Dredging was \$28,000, was solicited and not bid, and the work had to stop at \$24,000. With the additional \$4,000 more work could have been done.

VOTE The motion passed unanimously by those present.

20. Authorization to apply for a Community Development Block Grant (CDBG) for the Cheshire Housing Authority.

MOTION by Mr. Ruocco; seconded by Mr. Talbot.

MOVED to accept agenda item #20 and forward to the full Town Council for approval.

Discussion

With the grant funds some of the work items will be done, and the sidewalks are interior on the site. Mr. Milone stated that a municipality can only apply for the grant once a year, with the town as the conduit, and there is uncertainty about terms and conditions. In his letter Mr. Klein noted the receipt of the grant goes back to the Town Council for approval. CHA will use a template to write the grant.

VOTE The motion passed unanimously by those present.

21. Amendment to deauthorizing resolution for Wastewater Pollution Control Plant Improvements Project.

MOTION by Mr. Ruocco; seconded by Mr. Talbot.

MOVED to accept agenda item #21 and forward to the full Town Council for approval.

Discussion

Mr. Jaskot explained that this goes back to a project for the Influent Pump Station, and the need for larger pumps for high flows on Riverside Drive. A few years ago there was de-authorization of a number of bond issues, and with this work more was spent than expected. All the bills were paid a year after de-authorization with \$45,000 more in costs; the money was never bonded and shows as a negative amount; the money needs to be bonded and the General Fund is out \$46,000.

According to Mr. Milone this could be charged to the WWTP project but he does not want to do this because the project budget is tight, and this is why it is carved out as a separate project.

The Town is doing a bond sale in February and Mr. Jaskot said projects will be scrutinized for residual amounts to be bonded. He will forward a listing of projects to be closed to the Council.

VOTE The motion passed unanimously by those present.

22. Approval of revised Change Order Agreement with Arizon Industries for a total contract price of \$2,837,371.

MOTION by Mr. Ruocco; seconded by Mr. Talbot.

MOVED to accept agenda item #22 and forward to the full Town Council for approval.

VOTE The motion passed unanimously by those present.

23. Public Building Commission request for bid waiver to hire Detour Construction to perform sidewalk installation at various school buildings.

MOTION by Mr. Ruocco; seconded by Mr. Talbot.

MOVED to accept agenda item #23 and forward to the full Town Council for approval.

Discussion

Mr. Schrumm stated that the company is holding the same prices from 2013 for the 2015 work.

VOTE The motion passed unanimously by those present.

24. Public Building Commission request for bid waiver to hire Jacques Consulting for design and construction inspection services for masonry wall repairs at various school buildings.

MOTION by Mr. Ruocco; seconded by Mr. Talbot.

MOVED to accept agenda item #24 and forward to the full Town Council for approval.

Discussion

Mr. Schrumm stated that the company is holding the same prices from 2013 for the 2015 work.

VOTE The motion passed unanimously by those present.

25. Assessment appeal settlement and approval of stipulation (possible executive session).

This agenda item may not go into executive session at the Council meeting.

Before adjournment, Mr. Milone commented on committee meetings to be scheduled by the Council -- Personnel Committee meeting the week of January 26th to discuss the Town Manager's Goals and Objectives; Audit Committee meeting the week of January 19th; and Budget Committee meeting to discuss the fire truck purchase, fund balance, CFD pension and other CFD matters.

26. ADJOURNMENT

MOTION by Mr. Ruocco; seconded by Mr. Talbot.

MOVED to adjourn the meeting at 7:29 p.m.

VOTE The motion passed unanimously by those present.

Attest:

Marilyn W. Milton, Clerk