

**MINUTES OF THE CHESHIRE TOWN COUNCL BUDGET COMMITTEE MEETING
HELD ON TUESDAY, JANUARY 12, 2016, AT 7:00 P.M. IN ROOM 207, TOWN
HALL, 84 SOUTH MAIN STREET, CHESHIRE CT 06410**

Present

Timothy Slocum, Chairman; Michael Ecke and Sylvia Nichols.

Staff: Town Manager Michael Milone; Finance Director James Jaskot

1. ROLL CALL

The clerk called the roll and a quorum was determined to be present.

2. PLEDGE OF ALLEGIANCE

The group Pledged Allegiance to the Flag.

3. Acceptance and appropriation of a \$500 donation from Adoria and Gerald Corcoran to the Cheshire Fuel Bank.
4. Acceptance and appropriation of a \$700 donation from Patricia Wallinger to The Human Services Gift Account for residents in need.
5. Acceptance and appropriation of an anonymous \$75 donation to the Human Services Gift Account for residents in need.
6. Acceptance and appropriation of a \$150 donation from John and Eileen McBride To the Human Services Gift Account for residents in need.
7. Acceptance and appropriation of a \$500 donation from Michael and Marilyn D'Angelo to the Cheshire Fuel Bank.
8. Acceptance of a \$160 donation from Coldwell Banker to the Cheshire Fuel Bank.
9. Acceptance and appropriation of a \$100 donation from Shirley Hogan in Memory of Bruce Klein to the Human Services Gift Account for residents in need.
10. Acceptance and appropriation of a \$116 donation from the Town Employees Dress Down Day Fund to the Human Services Gift Account for residents in need.
11. Acceptance and appropriation of a \$93.25 donation from the Cheshire Community Chorus to the Cheshire Fuel Bank.
12. Acceptance and appropriation of a total of \$1,872.15 for the State of Connecticut Police Seizure Grant to the Police Department Asset Forfeiture Account.
13. Authorization to apply for a \$5,323 Department of Mental Health and Addiction Services Local Prevention Council grant for substance abuse and Awareness programs.

14. Acceptance and appropriation of a \$55 donation in memory of Marilyn Rosenfield from the "I Could Have Read All Night" Book Group to the Library Gift Account for materials, furniture and computers.
15. Acceptance and appropriation of a \$5 donation from Andre Jay Masoud In honor of church gift exchange to the Library Gift Account for materials, Furniture and computers.
16. Acceptance and appropriation of a \$25 donation from Joan Benedetto in Honor of Jose Rodriguez to the Library Gift Account for materials, Furniture and computers.
17. Acceptance and appropriation of a \$25 donation from Joan Benedetto in Honor of Cherry Watkinson to the Library Gift Account for materials, Furniture and computers.
18. Acceptance and appropriation of a \$200 donation from Maria Brandiff to the Library Gift Account for materials, furniture and computers.
19. Acceptance and appropriation of a \$50 donation from Jennifer Nelson in Honor of Sybil Alexander to the Library Gift Account for materials, furniture And computers.
20. Acceptance and appropriation of a \$25 donation from Brett Hall to the Library Gift Account for materials, furniture and computers.
21. Acceptance and appropriation of a \$100 donation from Kyum and Gail Pyun To the Library Gift Account for materials, furniture and computers.
22. Acceptance and appropriation of \$2,698 from the Senior Center Travel Group To the Human Services Gift Account to offset future instructors' fees for Additional classes.

MOTION by Ms. Nichols; seconded by Mr. Ecke.

MOVED to approve and forward agenda items #3 through 22 to the Town Council for approval.

VOTE The motion passed unanimously by those present.

23. Acceptance and appropriation of Connecticut State Library public library Construction grant for \$250,000.

MOTION by Ms. Nichols; seconded by Mr. Ecke.

MOVED to approve and forward agenda item #23 to the Town Council for approval.

Discussion

Mr. Milone explained this is for the second phase of Library improvements of \$500,000. The funds will be used for the upstairs and downstairs levels - new carpeting, shelving, rearrangement of shelves, RFID program for automatic check in of books. The net amount to bond is \$250,000 and it is not a referendum item. The project is in the capital budget for this year. If the money is not used it goes back to the State Library.

VOTE The motion passed unanimously by those present.

24. Interior expenditures for Community Pool Project.

MOTION by Ms. Nichols; seconded by Mr. Ecke.

MOVED to approve and forward agenda item #24 to the Town Council for approval.

Discussion

Mr. Milone reviewed the information on the items required for completion of the pool project. There is about \$124,000 in project costs and this is against available funds of \$137,000. The original estimate for the concrete deck was \$9,000, but it will be closer to \$18,000. The revolving door is out, and a large depression was left which must be repaired, and was not part of the original plan. There are also several major depressions in the flooring from the construction equipment.

Scoreboard - replacement of the scoreboard and associated pieces of equipment has an estimated cost of \$40,000. There are some insurance funds and C.N.R. funds available. Going further with this project the Council must take action and appropriate from the fund balance of the pool operating budget. Mr. Milone is requesting guidance from the Council on the scoreboard and other smaller items of the pool project.

With regard to payment for most of the project, Mr. Milone advised money was used from the pool reserve fund and some C.N.R. funds. He has no authority to use money from the pool fund balance. Mr. Milone explained that for the pool facility to make money with swim meets, there must be a scoreboard, and floor space at the pool has been increased to 900 capacity. He reported that Ms. Adams, Pool Director, can contract for statewide swim meets with this capacity; an automatic scoreboard is required; and revenue could be \$25,000 for these events. The schools and local teams also need the scoreboard to conduct meets.

Regarding sponsorship, Mr. Milone said this has been discussed and is still a possibility. It could take a while to get sponsors, but in the interim there is a need for a scoreboard.

Funds available - \$85,434; spent \$77,750; \$7,684 left, plus \$52,000. Mr. Jaskot said there is \$9,000 of expenses not yet added in; the net total is \$129,350. If the project comes in under budget, Mr. Milone stated the fund balance could be replenished, or

some of the expenses could be charged to the pool capital project, and this would free up money in the fund balance. There could be a payout of the pool operating budget with hope for a year end surplus. Mr. Jaskot stated there could be a \$90,000 surplus from the pool budget. There is also hope for an infusion of memberships.

Mr. Ecke would be in favor of using this money for the project needs.

Following a meeting with Ms. Adams and Mr. Ceccolini, it was reported by Mr. Milone that there are two timelines to be considered. The worse case is pool completion on January 31st, and holding to the plan, staff would work double time (cost of \$960 per day), with Council approval. There are many things still to be done at the facility; they must be done in sequence; filling the pool with water takes 3 days, and 5 days to warm the water. Mr. Milone expects the opening date would be February 1st or 8th.

This item will be discussed in detail at the Council meeting.

MOTION by Ms. Nichols; seconded by Mr. Ecke.

MOVED to approve and forward agenda item #24 to the Town Council for approval.

25. Appropriation of \$25,879 from the Jitney Bus Fund for the Town's 20% portion Of the purchase of two Senior Center mini-buses.

MOTION by Ms. Nichols; seconded by Mr. Ecke.

MOVED to approve and forward agenda item #25 to the Town Council for approval.

Discussion

The balance in the fund is \$41,215. The cost of the buses is \$122,000; payment by the Town is \$24,409, which is 21% due to one bus having more handicapped adaptations.

VOTE The motion passed unanimously by those present.

26. Bidding Requirements.

MOTION by Ms. Nichols; seconded by Mr. Ecke.

MOVED to approve and forward agenda item #26 to the Town Council for approval.

Discussion

The committee reviewed the bidding requirements, noting that nothing has changed since last year. The matter was moved to the full Town Council.

VOTE The motion passed unanimously by those present.

27. ADJOURNMENT

MOTION by Ms. Nichols; seconded by Mr. Ecke.

MOVED to adjourn the meeting at 7:22 p.m.

VOTE The motion passed unanimously by those present.

Attest:

Marilyn W. Milton, Clerk