MINUTES OF THE JOINT TOWN COUNCIL SPECIAL MEETING AND BUDGET COMMITTEE MEETING HELD ON MONDAY, MARCH 22, 2010, AT 6:30 P.M. IN ROOM 207-209, TOWN HALL, 84 SOUTH MAIN STREET, CHESHIRE CT 06410

Present
Council Chairman Tim Slocum; Budget Committee Chairman David Schrumm; Budget Committee members Michael Ecke and Thomas Ruocco. Town Council members Justin Adinolfi, Anne Giddings, James Sima. Absent: Andrew Falvey and Timothy White. Staff: Michael A. Milone, Town Manager; Dwight Johnson, Town Attorney; Patti Lynn Ryan, Finance Director;

1. ROLL CALL
The clerk called the roll and a quorum was determined to be present.

2. PLEDGE OF ALLEGIANCE
The group Pledged Allegiance to the Flag.

3. EXECUTIVE SESSION RE: TOWN ATTORNEY OPINION ON FREEDOM OF INFORMATION REQUESTS FOR POLICE DEPARTMENT ISSUE DOCUMENTS.

MOTION by Mr. Ruocco; seconded by Mr. Schrumm.

MOVED that the Town Council enter Executive Session at 6:48 p.m. to include the Town Manager and Town Attorney for discussion on FOI requests for police department issue documents.

VOTE The motion passed unanimously by those present.

(Mr. Adinolfi left Executive Session at 7:10 p.m.)

MOTION by Ms. Giddings; seconded by Mr. Ruocco.

MOVED to exit Executive Session at 7:20 p.m.

VOTE The motion passed unanimously by those present.

4. DISCUSSION RE: PROPOSED FISCAL YEAR 2010-2011 OPERATING BUDGET.

LIBRARY – pages 56 and 201. Ramona Harten, Library Director and Debra Rutter, Assistant Director.
Mr. Milone reported that the Library Budget increases by 2%, with $18,000 increase in the salary account and $12,000 in the non-salary account. Mr. Milone noted that the “engine” of the budget is in the non-salary account for program materials. The recommendation is for a $178,000 increase in the program account (books, dvds, cds, etc.). A few years ago this account was budgeted at $184,000. The Library budget has had a very significant transition over the last few years, and this year funding was removed for the Sunday hours, many part-time staff hours were reduced, and there is a reduction in program materials funding. The Library is opening earlier each day without additional staff time. The Library has membership in a new consortium which has saved money, and enabled the Library to purchase new equipment.

In the proposed budget there is contemplation of elimination of a full time position, and this, along with other changes, will be discussed with the bargaining unit. There may be cuts from three other positions to achieve efficiency and the same dollar reduction of $39,000. These issues will be discussed with the Council in an executive session.

Ramona Harten, Library Director, distributed information and highlights about the Library. She informed the Council that the current budget is .08% lower than last year by $10,000, and only about $20,000 more than the FY 2008 budget. In the current year there will be cuts to non-union part time staff hours of about 9 hours per week, Sunday hours were cut, and there is a $4,400 reduction in the book budget. Program materials costs for last year were about $185,000, and the recommended budget for this year is 3.4% less than that amount. The 2.19% increase includes two years of estimated salary adjustments.

Accomplishments – Ms. Harten stated that the year’s accomplishments include the update of the Strategic Plan, which allows for targeting programs and services, better allocation of the budget. Circulation increased by 9% last year, even without Sunday hours; program attendance is up 65%; door count has almost doubled; the Library is on track to lend out one-half a million items this year. In September 2005 the Library opened for Sunday hours, and this was done without an increase in staffing levels. In 2006 the Library migrated to the Library Connection Regional Consortium at a lower annual cost, with the first year’s fee refunded in a technology grant. This has allowed for purchase of many computers, peripheral equipment, software, and technological items which were needed. The library loading process was streamlined; there was wireless internet access; refurbishing and reconfiguration of the book corner; lower lever areas are more comfortable and there is countertop space for lap top users.

In 2006 the Cheshire Nursery School Association donated $35,000 to the Library for early literary programs and materials, which includes story time, music, activities for young children. The Library won a state wide award for its teen programs. Many green initiatives have been instituted at the Library including solar panels on the roof. Paper usage has been reduced by using e-mail,
telephone calls. Per page printing costs have been introduced; there are new energy efficient windows on the Main Street side of the Library. The Library loans out kilowatt energy usage meters, and collaborates with the Energy and Environment Commissions on programming and educational programs. The newsletter will soon be on line, and the daily desk schedule is on line, with a staff only blog.

The Cheshire Library is the 14th busiest in Connecticut in terms of total items loaned per year, and in terms of loans per hour Cheshire is the 7th busiest in the State.

Revenue - $50,000 this year from overdue funds, copier charges, and meeting room rentals. Connecticut Card is a state wide system, and the Library receives an annual reimbursement for each loan to a non-resident, and the revenue was $26,000 last year.

Grants – the Library awaits a $50,000 grant from the State Bonding Commission for reconfiguration of the lobby and implementation of the RFID program. Ms. Harten has been putting off these projects in order to do them at one time with less disruption to the Library, but said she may have to them one at a time.

On the human interest side, the Library is not just a building full of books, but is a service provided to the community. Today, there is less in-depth research with use of computers and use of the data base.

For 40 years the Library has been offering Sunday Showcase concerts which are well attended, and has also offered visits by local and world famous authors, along with informational and educational programs. There are special programs during school vacation weeks and a summer reading program, and programs for teens to keep them interested in the Library. Cheshire's Library is ranked #9 in the State for teen circulation.

Ms. Harten reported that if Cheshire residents purchased the books which are loaned by the Library the cost would be $10 million a year, or $347 per person. This year's book budget is $166,000 or $5.78 per capita. Nearly 200,000 people came through the doors last year, and with a $5 charge this would be $1 million in revenue. 11,880 people attended free programs last year, and at $5 each this would be $59,400. The Library serves the Town with educational and entertainment programs.

Mr. Slocum asked if lending happens around the clock from 9:30 a.m. to closing and the flow of the lending.

In response, Ms. Harten said the lending depends on the time of the year, programs being held, weather, and it does start when the Library opens. This is hard to predict. Monday is a very busy day.
Mr. Milone commented on the former hours with opening at 10 a.m. and staff arriving at 9 a.m. Ms. Harten decided an hour is not needed to get ready for the public. She worked diligently with the union to realize work could be done in half an hour, and the Library began opening at 9:30 a.m. without any additional cost with extra customer hours. He noted that the Library is busy all day, with after school being a busy time and late Friday close to 5 p.m.

With the early opening hours, Ms. Harten said that the Library has put in two toddler programs and this increased programs for these children.

Mr. Schrumm discussed the budget increase of $30,000; 1 position being reduced at $40,000; and asked about the increase in the budget for salary and hours.

The Council was informed by Ms. Harten that there are two years of salary adjustments. The contract ended in June 2009 and union members have not had retroactive salary adjustments for last year or this year.

Mr. Schrumm asked about the number of part time staff, whether this has been shuffled a bit for productivity.

Stating it is a challenge to have more people on staff, Ms. Harten said the part time people help avoid overtime for higher paid staff.

Ms. Rutter stated that the Library has staff doing 3 to 5 hours at one time, working 12-15 hours a week. She noted that these staff members are the most efficient people working at the Library. They work at the public service desk, fill in for staff breaks for lunch or dinner hour, work weekends, and the part time staff is a big help to the Library.

Ms. Harten advised that some of these part time staff have moved up to full time positions and they do not need extensive on the job training.

Regarding RFID, Ms. Harten said she may go ahead and implement it without refurbishing the lobby at the same time. RFID is a way to handle the large increase in business without adding staff.

If there were any reductions in the Library budget, Mr. Sima asked where they would have to be made.

Ms. Harten replied that it would be in personnel costs which are $1 million out of a $1.4 million budget. She has reviewed every line item in her budget, and there is no fat left in this budget. In order to not cripple the book budget, Ms. Harten said cuts would have to come out of salaries.
Mr. Sima asked about the new consortium and what amount of money comes back to the Library each year.

Under the new consortium membership, Ms. Harten explained that $39,000 in dues was refunded to the Library in the first year in the form of equipment, and there is no refund for the other years. There are 27 libraries in the Greater Hartford area in the consortium, with a total collection size of a few million items.

With replacement of the equipment and computers, Mr. Sima asked what happens to the old computers.

Ms. Harten advised that the most mission service computers are replaced which are at the public service desk. When these get old they have software upgrades, and they are recycled down to the public catalog area, are used for internet service, and when computers finally are unable to work, the parts are taken out for use, and then they go to the Town program.

Mr. Milone explained how the salary line increases with a $39,000 position eliminated from this budget. There is a $29,000 in the budget for salary adjustments. Even though a contract has expired, employees are still allowed step increases under the old pay plan. On pages 204 it shows an increase in the salary lines, and the normal adjustment which employees are entitled to is shown as $16,000. There is another $9,000 for a Library II and Associate moving up. This is $16,900. On page 206, Mr. Milone explained that there was a vacancy which he assumed would be vacant for some period of time, so he took $6,800 out of that position. Now, we are going from a net to a gross, from a position somewhere in the budget which might have been funded only for 10 months and is now funded for 12 months. This is why the numbers do not match.

WATER POLLUTION CONTROL DEPT. 106 AND 167; Joseph Michaelangelo, PW Director and Dennis Dievert, Plant Superintendent

Mr. Milone informed the Council that this budget increases by just under 2%, with $48,000 in salaries and $9,100 in non-salaries. The department asked for a $10,000 increase in overtime. Last year overtime was cut back, and a few years ago overtime hit $48,000. With deployment of people on weekends, Mr. Dievert has greatly reduced overtime.

When the WWTP budget was adopted this year, Mr. Dievert cut 20 hours from a permanent position, making the person an electrician from treatment operator. There was a second vacancy resulting from the early retirement incentive. Neither of these positions will be filled until late Fall, resulting in $23,000 in anticipated reductions for the hiring delay. About $30,000 of the $48,000 increase in the salary account is overtime, and the remainder is from a vacancy which was cut back for 4 or 5 months and not filled.
There is a recommendation of a $15 increase in the sewer user fee from $315 to $330 annually. To take some pressure off this budget, there has been a reduction in the transfer to the General Fund, and next year the transfer will be $550,000 (from $650,000).

In looking at this department’s budget it is about $160,000 less than the 2008 budget. Mr. Milone commended Mr. Dievert on the great job he has done in many areas, particularly the methanol costs and usage. The plant was using about 150 gallons a year and it is now down to 70 gallons. Mr. Dievert is very aggressive and creative in pricing of methanol and the cost is now about $1.80 a gallon. For the last five years he has worked on containment of the sludge coming from the plant with the tonnage staying consistent.

Dennis Dievert, Plant Superintendent, explained to the Council that two of his staff took early retirement. The plant now has 1 PW5 and 1PW4 (hired as an electrician). Mr. Dievert noted that the department was able to get a very qualified electrician with an E1 and E2 license, 25 years experience of electronic and electrical experience. In the short time this person has been at the plant he has worked on many items and gotten things operating which would have cost the Town much more with an outside contractor. It would be beneficial to have this person at the plant more than 20 hours a week.

Overtime – in 2006 it was $48,000; in 2009-10 it was $35,000; and for FY 2010-2011 it is budgeted at $27,000. There are two people at the plant on the weekend, and the DEP would not allow non-weekend coverage. Mr. Dievert and Mr. Milone have spoken to the union and the operator, and now there is one person coming in on Saturday and one person on Sunday. The work performed is limited, and the person walks around the plant and checks everything, check in with the police department when they arrive and leave, and have use of a cell phone. This has resulted in the reduction of overtime costs.

Mr. Dievert explained that with the plant, overtime is driven by power failures from storms, and when this happens two people come into work to insure their safety working on equipment. The alarm system is on phone line, with the signal sent from the pump station to the plant to the phone line causing the alarm to go off. The electrician is working on getting the alarm system over to a cell phone-internet base system. Phone lines cost about $500+ per month and this cost would be alleviated with the new system. Weather affects overtime, and with last week’s rain the plant had to be manned over the weekend.

Manhole work – Mr. Dievert stated that 140 manholes were worked on and raised up. There are 340 manholes which were inspected and 140 required work. Without the manhole restoration, there would have been problems in the last heavy rainfall.
Mr. Michaelangelo stated that there is still capital funding in place which the WPCA can use for the next beneficial program.

Mixville Pump Station came in about $200,000 under budget, as well as the Influent Station, and the department will be busy with back to back projects. To save money on contractor oversight, Mr. Dievert stated that the assistant superintendent will be working at Mixville for the day to day operations, and there is some money for the engineer, if needed.

Regarding electricity cost increases, Mr. Schrumm asked about kilowatt usage being down with the new pump station. He noted that the sludge tonnage is also about the same.

According to Mr. Dievert there is a 15% to 20% savings with each new pump station, and the plant is still on the ISO program. He explained the ISO program. When a grid is overloaded, the plant would go off and go onto generators starting early in the morning and going to mid afternoon. At that point the electric company was paying the Town about $3,000 a month to do this and $1.50 per kilowatt hour. Currently, the reimbursement is about $1,600 a month.

Mr. Sima asked about the phosphorous going down to .02, and said the water company is usually dosing at 1.5, and asked for clarification on this. If the water company is dosing at 1.5, he questioned if the Town can make the argument to them to put a filtration plan to reduce their phosphate, come in at .02. The plant may automatically go to .02 if the water company stops dosing at that rate.

Mr. Dievert said the Town’s average phosphate is about .05. He will check with the consortium on this issue and advise the Council.

Mr. Sima asked about any increase in the amount of sludge going out with the different concentration, and saving more money.

In response, Mr. Dievert said we are paying for water, and the drier the solids the less cost. We are paying for wet tonnage, and the dry tonnage is at 290 tons.

Accomplishments – Mr. Dievert cited some of the department’s accomplishments for the last year, including rehabilitation of 140 manholes, working on the 2nd phase of the Facilities plan, Mixville Pump Station and Influent Station coming in under estimated costs, hiring the part time electrician, continuing the bid process for methanol purchase and savings, renewal of contract with CL&P on the ISO program.

Mr. Milone said he would explore extra hours for the part time electrician, noting that an extra 5 hours result in savings for work for the Town.
Mr. Dievert reported on the RFQ for several methanol suppliers. The high has been up to $3.04 and the low has been .78 cents per gallon. The budget number is 70 gallons at $1.80 median cost. The Town received a $34,000 rebate check from CL&P for the denitrification system, and Mr. Dievert is working on a rebate for Mixville and Influent Pump Stations. There have been State inspections at the plant with no violations.

Regarding the electrician expenditure for 2010 at $17,000, Mr. Slocum asked why the appropriation is lower.

Mr. Dievert explained that this person started working in October 2009 and the position was budgeted from July 1st, so there was not a full year of employment.

PUBLIC
Mr. Squier asked about the possibility of an explosion or implosion at the plant.

In response, Mr. Dievert said “no”, as the department takes good care of the methanol engine at the plant.

Mr. Schrumm commended Mr. Dievert on the great job he does at the plant, saving money and running a great plant.

Mr. Milone stated that Mr. Dievert’s job is one of the least glamorous but most important operations in Town.

PUBLIC WORKS pages 68 and 145. Joseph Michaelangelo, PW Director and George Neowatne, Deputy PW Director

Mr. Milone advised that this department includes Administration, Engineering & Inspection, Highways/Sidewalks/Drainage, Snow & Ice, Trees, Solid Waste. It is the largest budget in terms of funding other than the Board of Education. From last year to this year there is a $100,000 reduction in the budget. The proposed budget of $5,015,118 is still less than the 2009 budget of $5,128,000.

In 2004 the Public Works Department had 31 FTEs, and now has 26 FTEs; 4 positions were eliminated (senior crew leader, 2 maintainers, and 1 maintainer transferred to the Public Property Department). There was been a cutback of 10 hours last year, elimination of a 40 hour job, and another maintainer position to be eliminated this year.

The PW Department has three major sources of revenue - $1,564,000 Solid Waste, which is $12,000 more in 7 years. The tipping fee was split out from the contract a few years ago, and this saved much money with the Town’s control of the tip fee. Also, the bulky waste collection was cut back and then eliminated which had a cost of $150,000 annually. Satellite hazardous waste was eliminated at a savings of $10,000; leaf collection is now done in-house, saving about $10,000 to $12,000.
There is a large appropriation of $715,000 in highways, sidewalks and drainage. The number of street lights has been scaled back. The street sweeping operation of about $60,000 will be done in-house saving about $30,000 to $35,000, with a Town maintainer on a rented truck.

Overtime – the total for next year is $176,000, and includes a $10,000 increase in the snow and ice overtime because this line item has been under budgeted for a few years. In 2008, this line item was $20,000 more. Mr. Milone explained that the department put a GPS in every truck, which changed the way maintainers are deployed during a snow storm. This reduces the number of people on the road at any time, allows monitoring of who is on the road, and how effectively and efficiently they are doing their route. As a result, less and less people are used during a snow storm, and those on the road are deployed more strategically rather than everyone in at one time. There were 6 or 7 grievances filed over this change in the work program, and the Town prevailed in each.

Mr. Milone reported that the PW Department runs a lean operation. A few years ago the Town was spending about $175,000 for rolling stock, and this has been cut back to the point of zero rolling stock in this budget. There is money in the capital budget for two dump trucks. The PW Department also has very ambitious capital budget projects for the next nine months.

PW Director Michaelangelo informed the Council that Cheshire has 151 miles of road and 100 miles of sidewalks to be repaired and maintained by the Public Works Department. Drainage is an important factor, and is regulated by the EPA, and there are more requirements to take care of storm water.

The PW Department is staff to the Public Building Commission, Energy Commission, Environment Commission, Water Pollution Control Authority, does all the engineering reviews for Planning and Zoning Commission and Inland Wetlands applications. The department oversees the solid waste collection, electronics collection, transfer station, monitors the land fills, is responsible for trees, and works with the Parks and Rec Department on larger projects.

Last year 5 hours were cut from the Assistant Town Engineers position and Engineering Technician position, and this will stay in effect in this budget.

In 2002, there were 26 employees at the Town Garage, and now there are 22 employees, with an increase in the work load over the last 8 years.

In the PW Department there is more turnover than one would think, and Mr. Michaelangelo said that there are 40 employees, and one-third have been hired by him. The department has a good quality core of employees.
Overtime is split into thirds – Saturday Transfer Station is $20,000 in overtime; Snow and Ice is $100,000; Regular duties budget is $48,000, and this has been the same since 2003.

Paving Programs – before roads can be done, every catch basin must be up to integrity of the basin, and 250 of them must be inspected and signed off on before asphalt can be put on the roads.

Vehicle Maintenance – the PW Garage maintains all Town vehicles, BOE and Police Department vehicles. Cost of parts for the vehicles comes out of the individual departments, but all labor costs are in the PW budget.

The department is trying to improve upon the ways the road system is addressed, and is using the paving plan from the consultant. Last year 5.5 miles of road were paved, 5+ miles were chip sealed.

Mr. Milone noted that chip sealing saves 25% in costs of road repair and has a 5 year life cycle.

According to Mr. Michaelangelo, the department has uses all salt on the roads, using very little sand. The Town used to rent a sweeper and driver, and last year switched to PW crews doing this work to sweep the whole town. This year the sweeping starts on April 4th and should be completed in 4 weeks.

The PW Department does a great job with its snow and ice program. The superintendent keeps the man hours down, and everything is controlled through the highway superintendent. There are 13 plow routes in Cheshire, with each route being about 12 miles through the Town, and one route is done entirely with one load of salt.

Transfer Station – some towns are going through single stream recycling, and there is a Solid Waste Committee meeting scheduled in April to review this system for Cheshire. The bins are costly at $40 each for 9,000 residents.

Without a significant increase in recycling, Mr. Milone said that the single stream method would not be cost beneficial.

Mr. Michaelangelo said that in Stamford CT the residents purchase their own bins and a town sticker is put on the bin.

Mr. Milone advised that the tipping fee for solid waste has increased to $65 a ton through Covanta, and as the tonnage is reduced the savings will be realized. As a result of the bid not being waived for the solid waste contract, Mr. Milone said that A. J. Waste, the town’s hauler, will have an increase of $100,000 this year in the budget.
Mr. Schrumm said there should be a meeting with the Environment Commission on some of the recycling issues and hauling pickup.

PUBLIC
Mike O'Donnell stated that he purchased a large black bin for $20 and reduced the amount of his recycling.

Page 135 - Mr. Michaelangelo commented on the PW Department projects. The Country Club Road Bridge project involves getting easements from two property owners. The design is completed; the project is fully permitted; and the bids for the project will go out shortly. With the project starting this summer the road will be closed for 3 or 4 months.

There is work to be done on the South Brooksvale/Cranberry Road, Mount Sanford Road, Wiese Road, bridges, which will require acquisition of property. The road repair program is $1.3 million for the next five years to keep the Town road work at an even keel.

Much of the work in the PW Department is reactionary, and comes from resident and businesses calls on issues of concern. There were 650 work orders generated this year, and about the same for the next year.

Mr. Milone reported that people may not always be happy with the end result of their call, but there have never been calls to him about the way people are treated by Town staff.

In response to a question about the bulky waste pickup, Mr. Milone stated this is the 2nd year without a pickup (last one was in 2008), and the cost for this pickup was $150,000.

Page 158 – shows the Regional Water Authority water main service at $415,000. Mr. Michaelangelo said this is the main charge to municipalities for the water mains in the ground for fire protection.

Page 165 – line item 5401 Consultant is $32,000 includes monitoring and private wells sampling, lab analysis of samples for the closed landfill. Mr. Schrumm questioned whether the Town should go to the DEP on this issue, and noted the big books are filed in Hartford and Cheshire with no one looking at them.

Sometimes there are hits in the sampling and Mr. Michaelangelo said that there is a 30 year testing period. For the land fill closed in 2003 the testing will be done until 2033.

Page 157 – line item 5402 is $320,000, and Mr. Michaelangelo said this is for the road paving program, and without capital budget funding this is the only appropriation PW Department gets. This number compliments the $1.3 million
paving program (page 135 in the capital budget) and this totals $1.6 million for two years.

Mr. Milone explained that the $1.3 million was cut to $1 million for the first year, and made up for it in the second year, leveling it at $1 million out. It goes up to $1.6 million next year because there was some residual money from this year to be used in FY 09-10. This residual money will not be there next year. The $320,909 is on top of the $1.6 million. $320,909 will be used this summer and fall to compliment the FY 09-10 capital appropriation. This money will be spent before we get to the FY 10-11 paving season.

Mr. Sima asked about the $30,000 for all bio-diesel and asked if it would be cheaper to buy diesel and what this number would be.

In reply, Mr. Noewatne said the difference is usually about 10 to 20 cents a gallon. Normally, the department uses bio-diesel fuel for the fleet.

Regarding the capital budget bridge projects Mr. Sima asked if any of them are going to box culverts.

Mr. Michaelangelo said that Country Club will be arched, and the others will be box culverts.

Mr. Ruocco asked why Country Club Road is not a box culvert, and if it is more costly and longer to build.

It was explained by Mr. Michaelangelo that it is not more expensive, and the main advantage of putting in the arch is preserving the channel more, and not having to go through the DEP or Army Corp for permits. The time and cost is the same as a box culvert or arch culvert. Box culverts tend to be longer, and could be about 60 feet long.

Mr. Sima asked about chip sealing and stone on the side of the road, and asked if the blades on the plows are changed for chip sealing.

According to Mr. Michaelangelo the department uses carbide blades which are better, and there have not been too many problems with stone other than on Diamond Hill Road.

With regard to the salt usage, Mr. Sima commented on one load doing an entire route, noting that this winter there have been times when there was not much melt. Public safety is important and just to save money on salt usage should not impede safety and the job should be done right.

Mr. Michaelangelo said that frozen and packed roads were mostly the State roads.
Mr. Sima commented on the rolling stock in this budget and being at the point where the Town must purchase 2 or 3 trucks at one time. Then, 8 or 10 years down the road the same multiple of trucks must be purchased. He asked if there is any way that a truck can be fit into this budget by trimming another budget line.

In response, Mr. Michaelangelo said “no”…that a truck cannot be purchased by reducing another line item. The cost of a truck is about $140,000.

Ms. Giddings asked about reducing the street lights, and if they are added only in new developments or if new requests are received.

It was explained by Mr. Michaelangelo that there is a Town ordinance on the criteria for selection of street lights, and Cheshire has fewer lights than other towns. He will get a copy of this ordinance for Councilors.

Ms. Giddings asked about the GPS on all the trucks for snow plows, and if there is GPS on all vehicles.

Mr. Michaelangelo reported that there is a GPS on all dump trucks, with 20 trucks outfitted with a GPS. The GPS assists with snow plowing and all operations. The trucks can be monitored through the computer, and it is used for all operations.

Mr. Milone noted that the GPS has also helped with some of the issues and complaints about mail boxes being knocked down, and trucks speeding on Town roads. The computer generates the accurate information from the truck’s GPS on speed, location, and any damages.

5. ADJOURNMENT

MOTION by Mr. Ruocco; seconded by Ms. Giddings.

MOVED to adjourn the meeting at 9:30 p.m.

VOTE The motion passed unanimously by those present.

Attest:

Marilyn W. Milton, Clerk