MINUTES OF THE CHESHIRE TOWN COUNCIL BUDGET COMMITTEE MEETING HELD ON TUESDAY, JULY 13, 2010 IN ROOM 207, AT 7:00 P.M. TOWN HALL, 84 SOUTH MAIN STREET, CHESHIRE CT 06410

Present
David Schrumm, Chairman, Michael Ecke, and Thomas Ruocco
Staff: Michael A. Milone, Town Manager

1. ROLL CALL
The clerk called the roll and a quorum was determined to be present.

2. PLEDGE OF ALLEGIANCE
The group Pledged Allegiance to the Flag.

3. Acceptance and appropriation of $34.68 donation from the Tuesday Circle at the First Congregational Church to the Human Services Gift Account.

4. Acceptance and appropriation of $1,192.68 from the State of Connecticut Department of Asset Forfeiture to the Police Asset Forfeiture Account.

5. Acceptance of Connecticut State Library Historic Documents Preservation Program Grant in the amount of $6,000 and Authorization to execute grant agreement.


7. Appropriation of $1,500 from the Mini-Bus Fund for FY 10-11 Greater Waterbury Transit District membership dues.

8. Acceptance and appropriation of a $100 donation from the Cheshire Lions Club to the Library Gift Account for general purposes.

9. Acceptance and appropriation of a $750 donation from the Connecticut Community Foundation to the Library Gift Account to support the “AM Duo: Violin & Guitar Virtuosos” concert.

10. Acceptance and appropriation of a $25 donation in memory of Sally Knapp from Ann Aldrich and Gary Home to the Library Gift Account For general purposes.

MOTION by Mr. Ruocco; seconded by Mr. Ecke.
MOVED that the Budget Committee approve items #3 through #10 and forward to the full Town Council for approval.

Discussion
Regarding item #7, Mr. Schrumm stated that this appropriation is funds from the people who use the mini-bus for transportation services. This money helps fund purchases of new mini-buses and for membership in the GWTD which assists the Town with grants.

VOTE The motion passed unanimously by those present.

11. Authorization to accept and execute agreement for Live-Scan fingerprint equipment from the State of Connecticut Department of Public Safety Division of State Police, and approval of indemnification clause in said agreement.

MOTION by Mr. Ruocco; seconded by Mr. Ecke.

MOVED that the Budget Committee approve item #11 and forward to the full Town Council for approval.

Discussion
Mr. Milone explained that the Cheshire Police Department received this grant for the fingerprinting equipment. The money will not come to Cheshire because the State will purchase the equipment and give it to the Town. This is a $2,500 to $3,000 grant. The State requires authorization of the Town Council, by resolution, to apply for the money in order to receive the equipment.

VOTE The motion passed unanimously by those present.


MOTION by Mr. Ruocco; seconded by Mr. Ecke.

MOVED that the Budget Committee approve item #12 and forward to the full Town Council for approval.

VOTE The motion passed unanimously by those present.

13. Authorization to apply for $350,000 Small Town Economic Assistance (STEAP) grant to supplement the West Main Street Streetscape project.

MOTION by Mr. Ruocco; seconded by Mr. Ecke.
MOVED that the Budget Committee approve item #13 and forward to the full
Town Council for approval.

Discussion
Mr. Schrumm stated that the Town has received $950,000 in STEAP grant funds
for the West Main Street Streetscape project. The State has an annual grant
process with municipalities applying for the funds.

Mr. Milone advised that the State has $20 million in STEAP grant funds being
offered. Economic Development Coordinator Sitko will address the Council on
this item at the regular meeting.

The committee was informed by Mr. Schrumm that the project came in
significantly under what was projected. The total cost of the project is
$1,250,000. He asked about the possibility of using funds left over from this
project to extend sidewalks on the north side up West Main Street, since this
would finish the project. Mr. Schrumm suggested repairing sidewalks on the
south side of the road which are bituminous material. He noted that to
completely do the north side will be a $1 million project due to the steep slope of
the road, and retaining walls would be required.

Mr. Milone noted that the Town has looked into the safe school grants for
sidewalks, but has not received any of these grant funds. The West Main Street
project will be in the capital budget. In the grant application there will be a
request to the State for use of some of the money for expansion of the West
Main Street project. The wording in the grant application submission could
include “possible extension of sidewalks”.

VOTE The motion passed unanimously by those present.

14. Amendment to contract with Milone and MacBroom for engineering
services for Phase II of the West Main Street Streetscape project
for design and construction.

MOTION by Mr. Ruocco; seconded by Mr. Ecke.

MOVED that the Budget Committee approve item #14 and forward to the full
Town Council for approval.

Discussion
Mr. Schrumm explained that this amendment to the contract is due to the original
contract with Milone and MacBroom and the extra work the firm did on the
project. There is more work to be done with the State on the culvert and island of
safety.
This is a new contract for construction and other parts of the project with Milone and MacBroom, and Mr. Milone said it will take us into phases 1 and 2. The West Main Street Study Committee made this recommendation and a committee member will be at the Council meeting to make a presentation. Because of the resolution adopted with the Town Manager on possible conflict of interest for Town business with Milone and MacBroom, anything over $10,000 with the firm must go to the Council for approval.

Mr. Milone stated that an RFP was done on phase 1, but there will not be an RFP for phase 2 since the committee and Town are familiar with the vendor and satisfied with the work performed.

VOTE The motion passed unanimously by those present.

15. ADJOURNMENT

MOTION by Mr. Ecke; seconded by Mr. Ruocco.

MOVED to adjourn the meeting at 6:46 p.m.

VOTE The motion passed unanimously by those present.

Attest:

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Marilyn W. Milton, Clerk