Present
David Schrumm, Chairman; Michael Ecke and Thomas Ruocco.
Staff: Michael A. Milone, Town Manager
Others Present: Councilors Anne Giddings and James Sima

1. **ROLL CALL**
The clerk called the roll and a quorum was determined to be present.

2. **PLEDGE OF ALLEGIANCE**
The group Pledged Allegiance to the Flag.

3. Acceptance and appropriation of a $59.78 donation from Kids In Motion for the Boundless Playground.

4. Acceptance and appropriation of a $500 donation from Michael and Marilyn Dangelo to the Cheshire Fuel Bank.

5. Acceptance and appropriation of a $60 donation from the Town of Cheshire employees to the Cheshire Fuel Bank.


7. Acceptance and appropriation of a $50 donation from Justin and Jane Adinolfi to the Cheshire Fuel Bank.

8. Acceptance and appropriation of a $50 donation from the Youth and Social Services holiday party to the Cheshire Fuel Bank.

9. Acceptance and appropriation of a total of $436 from the Town of Cheshire employees to the Cheshire Fuel Bank.

10. Acceptance and appropriation of a $30 donation from James and Kathy Nankin to the Cheshire Fuel Bank.

11. Acceptance and appropriation of a $60 donation from James and Barbara Lyke to the Cheshire Fuel Bank.

12. Acceptance and appropriation of a $100 donation from the First Congregational Church Tuesday Circle to the Cheshire Fuel Bank.
13. Acceptance and appropriation of a $500 donation from the First Congregational Church to the Cheshire Fuel Bank.

14. Acceptance and appropriation of a $100 donation from Melissa Calabrese to the Human Services Gift Account.

15. Acceptance and appropriation of a $117.75 donation from the Dodd Yellow Team Fundraiser to the Cheshire Fuel Bank.


17. Acceptance and appropriation of an aggregate $215 donation from the Brilliant Women’s Book Club to the Cheshire Fuel Bank.


22. Acceptance and appropriation of a $100 donation from Cathleen Devlin to the Cheshire Fuel Bank.

23. Acceptance and appropriation of a $1000 donation from Cathleen Devlin to the Cheshire Fuel Bank.


25. Acceptance and appropriation of a $163 donation from the First Congregational Church of Cheshire to the Cheshire Fuel Bank.

26. Acceptance and appropriation of a $190 donation from the First Congregational Church to the Human Services Gift Account.

27. Acceptance and appropriation of a $500 donation from Jeanne LeVasseur to the Cheshire Mini-Bus Fund.

MOTION by Mr. Ruocco; seconded by Mr. Ecke.
MOVED to accept agenda items #3 through #27 and forward to the full Town Council for approval.

28. Authorization to execute State of Connecticut Department of Transportation Resurfacing of West Johnson Avenue grant agreement.

MOTION by Mr. Ruocco; seconded by Mr. Ecke.

MOVED to accept agenda item #28 and forward to the full Town Council for approval.

Discussion
Mr. Milone explained that these grant funds come from the stimulus package and special types of roads were to be resurfaced with the funds.

Mr. Milone stated that PW Director Michaelangelo and the DOT consultant will be at the Council meeting to provide further details on this grant and the process for the selection of the roads to be done. He also advised that not many roads in Cheshire met the specifications for resurfacing under the grant agreement. The roads selected do not require too much preliminary work. The grant funds will come from the Council of Governments and the first installation was $400,000. Now, there is another allocation of $308,000 for additional road work. The work will begin on Knotter Drive and go east towards Peck Lane. The Council must approve the additional $308,000 grant funds.

The committee was informed by Mr. Milone that a list of shovel ready projects was submitted to COG, and these roads met the specs of the grant.

VOTE The motion passed unanimously by those present.

29. Authorization to participate with the Greater Waterbury Transit Board of Directors for the Municipal Grant Program for Seniors and Disabled Demand Responsive Transportation Program.

MOTION by Mr. Ruocco; seconded by Mr. Ecke.

MOVED to accept agenda item #29 and forward to the full Town Council for approval.

Discussion
This grant provides two extra buses each week on Tuesday and Friday to take senior citizens and disabled citizens to places they need to go. Mr. Milone reported it is part of the Dial a Ride program. With these two buses and the four buses operated in Cheshire there is ample transportation for the elderly and disabled. $4,000 is Cheshire’s portion of the $250,000. There is a growing
demand for transportation from the seniors and this program has been very successful and greatly utilized.

Approval of this authorization gives the Town Manager the authority to send a Memo of Understanding between Cheshire and the GWTD.

VOTE  The motion passed unanimously by those present.

30. Appropriation from the Board of Education Capital Non-Recurring Maintenance Fund.

MOTION by Mr. Ruocco; seconded by Mr. Ecke.

MOVED to accept and approve agenda item #30 and forward to the full Town Council for approval.

Discussion
Mr. Milone explained that the BOE CNR Fund had an appropriation of $350,000 in FY 08-09. In October 2008 the Council passed a resolution which established the parameters of how this money can be spent. There is a balance of $272,000 in the BOE CNR account. The BOE invoices total $44,112 for work at Norton School and the Bus Depot. Mr. Milone advised that the Bus Depot is State owned land which is leased by the BOE and based on the lease agreement, the BOE is responsible for everything on the site.

VOTE  The motion passed unanimously by those present.

31. De-authorization of Capital Non-Recurring Funding.

MOTION by Mr. Ruocco; seconded by Mr. Ecke.

MOVED to accept and approve agenda item #31 and forward to the full Town Council for approval.

Discussion
Mr. Schrumm stated that the list of projects are those in the FY 2009 budget to be done, but they did not get done.

The Town was losing about $1 million in revenue from building permits, real estate conveyance tax and Mr. Milone made a recommendation to the Council to freeze some CNR funds. These funds must be transferred to the capital budget. $191,000 was released for the work on the community pool; $300,000 was released for the energy improvements for the public schools; and the Lilac Drive Pump Station went over budget by $100,000. The Town Attorney advised that if the money for the pump station was appropriated from fund balance it would have to go to referendum, so $50,000 was taken from the water main project and
$50,000 from the Boulder Knoll Farm project in order to fund the $100,000 for the pump station overrun.

The deferred projects were:

<table>
<thead>
<tr>
<th>Project</th>
<th>$ Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Open Space Land Management and Maintenance</td>
<td>(65,000)</td>
</tr>
<tr>
<td>Installation of Water Mains</td>
<td>(250,000)</td>
</tr>
<tr>
<td>Public Works Dump Truck</td>
<td>(188,000)</td>
</tr>
<tr>
<td>District Energy Savings Improvements</td>
<td>(80,000)</td>
</tr>
<tr>
<td>Indoor Air Quality Issues in Schools</td>
<td>(125,000)</td>
</tr>
<tr>
<td>District Wide 21st Century Classroom</td>
<td>(250,000)</td>
</tr>
<tr>
<td>Total</td>
<td>(958,000)</td>
</tr>
</tbody>
</table>

As a result of deferring the projects $850,000 was freed up. Because the money is still sitting versus being appropriated there must be authorization to get it off the CEP books.

Mr. Schrumm noted this is cash in the FY 2009 CNR Budget that falls into the surplus.

Mr. Milone said this money helped develop the surplus for FY 08-09, and $600,000 was also taken from the tax relief fund as revenue for FY 09-10.

VOTE The motion passed unanimously by those present.

32. Bidding Requirements.

MOTION by Mr. Ruocco; seconded by Mr. Ecke.

MOVED to accept agenda item #32 and forward to the full Town Council for approval.

Discussion

Mr. Schrumm stated that this is a standard procedure for bidding requirements and the Council is going with the same amounts, with no changes in the $12,000 bid limit for non-construction related services and the $24,000 bid limit for construction related services.

Mr. Milone said the staff must engage in good use of purchasing through the buying consortiums which are:

Capital Regional Council of Governments
Connecticut Library Consortium
Council of Governments of the Central Naugatuck Valley
Capital Region Education Council

VOTE The motion passed unanimously by those present.
33.   ADJOURNMENT

MOTION by Mr. Ruocco; seconded by Mr. Ecke.

MOVED to adjourn the Budget Committee meeting at 6:58 p.m.

VOTE    The motion passed unanimously by those present.

Attest:

_____________________________________
Marilyn W. Milton, Clerk