Mr. Nash called the meeting to order at 7:05pm

**General**

Discussion of asbestos surveys in public school buildings.
- Chemscope has drafted management plans for each building.
- Six (6) month periodic surveillance performed to check adherence to plan
- Schools re-inspected every three (3) years to update management plan
- Only sampling required is for damaged materials or by owner’s request

Discussion of asbestos identified in the Dodd kitchen area
- Pipe insulation was a known issue.
- Cooler ceiling, flooring was suspect, but not confirmed until sampled.
- Cooler/freezer abatement
  - Pre-abatement meeting conducted
  - Scope of work changed at the last minute
  - Contractor mistakenly demo-ed cooler that was not abated
- Review of Chemscope and AIG invoices.
- Subcommittee requested AIG submit more detailed breakdown of invoices.

Lessons learned for future projects:
- Initial asbestos survey report distribution to all parties is critical - must have clear transmittal paper trail
- Changes in abatement scope need to be clearly communicated to the GC
- Mark all asbestos containing materials prior to abatement
- Consider having GC perform asbestos abatement

**Adjournment**

Mr. Palumbo made a motion to adjourn the meeting. Mr. Nash seconded. Motion carried unanimously. Meeting adjourned at 8:20pm.

Respectfully submitted,

Mark Nash, Subcommittee Chairman