I. CALL TO ORDER

Chairman Chesanow called the meeting to order at 7:31 p.m.

II. ROLL CALL

The roll was called.

III. SEATING OF ALTERNATES

Chairman Chesanow did not seat any alternate members for voting during this meeting.

IV. DETERMINATION OF QUORUM

It was determined that a quorum was present.

V. PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.
VI. APPROVAL OF MINUTES – October 18, 2010 Regular Meeting

MOTION by Joseph Dattilo to accept the minutes of the October 18, 2010 Regular Meeting of the Historic District Commission as submitted; SECONDED by Elizabeth Pratt-Fox.

VOTE: In Favor – Chesanow, Dattilo and Pratt-Fox
Opposed – None

The motion passed 3 – 0.

VII. COMMUNICATIONS

1. Letter to Rabbi Josh Whinston, Temple Beth David

Commissioners reviewed the letter that Chairman Chesanow recently sent to Rabbi Josh Whinston of Temple Beth David. Chairman Chesanow explained that she sent the letter after a telephone conversation regarding a garden that will be planted in the front yard of the Temple to grow food for the food pantry.

VIII. BUSINESS

A. Chairman’s Report

Chairman Chesanow noted that 2 properties in the Cornwall Avenue / Town Center Historic District are for sale; the Furtell House and the house next to Chairman Chesanow.

Chairman Chesanow also reported that the Ives Barn has received a Historic Restoration Fund Grant and is now in the bidding process. She noted that there are a number of contractors interested in this project.

B. Follow-up to Activities from Meeting with Property Owners

Commissioners reviewed the latest draft versions of the list of examples of work that does not require a review; work that requires a brief review and work that requires a Certificate of Appropriateness, which was in this meeting’s packet. Mr. Sitko noted that Town Attorney Glovach is looking over the items on the lists and the other items that were brought up at the Town Council Ordinance Review Committee meeting last month.

Mr. Sitko asked about adding language to the Paint Regulations regarding permanent coatings. Mr. Dattilo suggested that a note saying that permanent coating systems require a Certificate of Appropriateness should be added to the no review list, where it mentions exterior painting of a building. It should also be listed as an item that requires a Certificate of Appropriateness on that list as well, noting
changes to coatings, such as a change from traditional paint to permanent coating systems.

Mr. Sitko asked to confirm that an above ground pool, with screening recommended is on the brief review list. It was noted that the Commission cannot require screening. It was also noted that all satellite dishes will require a brief review before they are installed on historic properties. Commissioners agreed with these items.

Chairman Chesanow noted that once the Historic District Commission approves the lists, a cover letter will be sent along with a copy of the lists, to the Historic District property owners with an invitation to come to the December 6th Historic District Commission meeting to discuss with the Commission. Chairman Chesanow noted that the items not requiring a review are the most extensive changes, resulting in no need for Certificate of Appropriateness Exemptions. It was noted that if something is not on one of these lists and a property owner has a question, all they have to do is call a Commissioner or the Planning Department to find out how it should be handled. It was agreed that the Commissioners would like the property owners’ input before the Historic District Commission finalizes the lists. Any property owners that can’t come to the meeting on December 6th will be invited to send their comments to the Planning Department or to Mr. Sitko's e-mail address.

Chairman Chesanow also noted that she is currently working on a better Certificate of Appropriateness process explanation that could be distributed with the applications.

C. George Keeler House and Stove Shop

Mr. Sitko noted that Paul Bowman is just starting the emergency repairs on the George Keeler House and Stove Shop. It is expected that Paul Bowman will be back before this Commission in the next few months to talk about his plans if he does decide to purchase the property.

D. Tour – November 6, 2010 – 9:00 a.m.

It was noted that anyone from the public interested in participating in the bus tour on November 6th is invited to attend. Mr. Sitko noted that Josh Morgan, from the Cheshire Herald has expressed an interest in attending. Commissioners noted that they would make a decision before 3 p.m. on Friday, if the tour is to be canceled due to inclement weather.

Ms. Pratt-Fox suggested that any of the barns that the tour does not get to go by can be divided amongst the Commission members to complete the survey sheets. If anyone knows of a barn that is not included on the current list for Cheshire, they are welcome to add it.

E. Other

None.
IX. ADJOURNMENT

MOTION by Joseph Dattilo that the Historic District Commission regular meeting of November 1, 2010 be adjourned at 8:10 p.m. SECONDED by Elizabeth Pratt-Fox.

VOTE: In Favor – Chesanow, Dattilo and Pratt-Fox
Opposed – None

The motion passed 3 - 0.

Respectfully submitted:

Tracey M. Kozlowski
Recording Secretary