MINUTES OF THE CHESHIRE TOWN COUNCIL PERSONNEL COMMITTEE MEETING HELD ON TUESDAY, DECEMBER 7, 2010, AT 7:30 P.M. IN ROOM 207, TOWN HALL, 84 SOUTH MAIN STREET, CHESHIRE CT 06410

Present
Thomas Ruocco, Chairman; Michael Ecke and Anne Giddings.
Council Chairman Timothy Slocum, and Councilor David Schrumm
Staff: Michael A. Milone, Town Manager

1. ROLL CALL
The clerk called the roll and a quorum was determined to be present.

2. PLEDGE OF ALLEGIANCE
The group Pledged Allegiance to the Flag.

3. TOWN MANAGER’S FY 10-11 GOALS AND OBJECTIVES

Mr. Ruocco stated that the Personnel Committee must make a formal recommendation to the Town Council on the Town Manager’s Goals and Objectives.

A revised and updated copy of the Goals and Objectives was reviewed by the committee.

MOTION by Mrs. Giddings; seconded by Mr. Ecke.

MOVED that the Goals and Objectives of the Town Manager be accepted as presented in the three-page document attachment, and that they be forwarded to the full Town Council for approval.

Discussion
Mrs. Giddings commented on the accuracy of the document with the revisions from the last meeting. She thanked Mr. Ruocco for his work in this regard.

Town Manager Milone explained that the changes made to his goals and objectives are noted in all capital letters in the document.

VOTE The motion passed unanimously by those present.

2. TOWN MANAGER’S ANNUAL PERFORMANCE REVIEW (possible executive session)

Mr. Ruocco stated that the Personnel Committee must make a formal recommendation to the full Town Council for a one-year extension of the Town Manager’s contract.

MOTION by Mrs. Giddings; seconded by Mr. Ecke.
MOVED that the Personnel Committee makes a formal recommendation to the full Town Council to approve a one-year extension of the Town Manager’s contract to June 30, 2013.

Discussion
Mr. Ruocco commended Town Manager Milone on being the only Town employee to take a salary freeze since 2008. He stated that this sets a fine example for employees as the Town begins contract negotiations in 2011.

Mr. Milone explained that his salary has been frozen for 3 years, and that when he submitted the operating budget, he did not include a salary adjustment for this year. He did not request or expect an adjustment, and only requested that his contract be extended for one year.

VOTE The motion passed unanimously by those present.

Town Manager Milone thanked the Personnel Committee for extending his contract for one year out to June 30, 2013. He commented on having an ambitious agenda of items to be done, and is confident he will achieve them. Mr. Milone believes that the Town Council is satisfied with his efforts as Town Manager. He also asked that if Councilors have any issues or concerns that they handle them with him on a personal level, in executive session, or in private meetings or telephone calls.

5. ADJOURNMENT

MOTION by Mrs. Giddings; seconded by Mr. Ecke.

MOVED that the meeting adjourn at 8:05 p.m.

VOTE The motion passed unanimously by those present.

Attest:

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Marilyn W. Milton, Clerk